

CITY OF FORT WRIGHT, KENTUCKY CAUCUS MEETING

WEDNESDAY, JANUARY 17, 2018 6:00 P.M.

Mayor Hatter opened the caucus meeting at 6:01 PM with a Pledge of Allegiance and a moment of silence. The following members answered roll call: Mr. Dave Abeln, Mr. Adam Feinauer, Mr. Scott Wall, and Ms. Margie Witt. Mr. Mike Hoerlein arrived at 6:05 PM. Also present for the meeting were City Administrator Ed Butler, City Attorney Kyle Winslow, City Engineer Mark Brueggemann, Police Chief Marc Schworer, Fire/EMS Chief Steve Schewe, Public Works Director Jeff Bethell, and City Clerk Susan Ellis.

Citizen Comments

Mr. Adam Feinauer Sr. thanked the road crew for an outstanding job maintaining the roads during the recent winter weather. He also thanked the council for what they do for the city.

Discussion regarding the Sidewalk Inventory and Repair Project – Shayne Lingg and Jessica Spriggs of Precision Concrete Cutting presenting.

The inventory of sidewalks throughout the city has been completed. The city has been divided into six zones and data has been provided in binders for each zone. The data is organized with an alphabetical listing of street names and list of repairs for each street. Council reviewed the first part of the video which had been shown in April 2016 as well as the before and after photos from the demo on Hermitage Court.

Precision Concrete reviewed their process: They only do horizontal cutting repairs utilizing a 1 to 12 ratio which exceeds ADA compliance. They can cut up to 2 inches (typical sidewalk is 4 inches). Their goal is to be proactive and probusiness; a preemptive cure of liability. Their process does not require the closing of any sidewalks.

The data in the binders has also been provided electronically. The data belongs to the City of Fort Wright but will be maintained by Precision Concrete Cutting.

They determined that in total there are 2568 hazards of ¼ inch or more, 2096 of which they can repair. Even though they do not pour concrete, they have noted damages they could not repair. The City of Fort Wright has an average maximum height of hazard greater than 1/2 inch or approximately 5/8 inch. This is a bit higher than the state average. However, the City is at the lower end of the average for incidents per sidewalk mile. Panels that they cannot repair show trends which can be helpful for Public Works planning.

The survey charges will be credited back to Fort Wright if Precision Concrete is contracted to do the repairs. Given that credit, the total cost of all repairs would be \$118,299.10. If the City

chooses to repair hazards 3/4 inch or more only, that cost would be \$60,320.35. Pricing has been broken down into zones and includes amounts and timeframes for each.

Mayor Hatter asked if it was possible to mix and match repairs as there were sidewalks that do not belong to the City. Mr. Lingg responded that they had the flexibility to remove individual streets. He stated that there was a high amount of detailed data which provided the flexibility to completely customize the repair plans.

Mr. Butler stated that the survey would be taken back to the committee to develop prioritization and coordinate with road project plans. Considerations included financial prioritization. The committee will come back with a recommendation.

Mr. Lingg stated that they can provide 100% auditability.

Mr. Brueggemann commented that the City of Alexandria very happy with the work done.

Mr. Lingg stated that the repairs will weather back to the original color in 6 months to 2 years. Sun exposure, vehicle, and foot traffic are factors that affect how quickly this occurs.

Chief Schewe asked about the finish. Mr. Lingg responded that it had been tested by OSHA and exceeds their requirements. The finish offers a higher static coefficient of friction than brushed finish. Visually it looks smooth but there are micro differentiations not visual.

Mr. Bethell asked if a sealant was needed. Mr. Lingg replied that a sealant was not needed. A heat seal is applied on the exposed finish and the sidewalk is ready immediately.

Repairs have a two-year warranty. Precision Concrete keeps a record of every repair. The warranty does not cover geological shifting (i.e. tree roots). They are able to cut up to two inches over time.

Discussion regarding the Amsterdam Road Project – Mark Brueggemann reporting

Mr. Brueggemann provided a handout and an update on design of the Amsterdam Road project. This is one of the largest projects to be undertaken. Marty Hellman is the project manager. The City will be reimbursed 80%.

Mr. Brueggemann reviewed the projected schedule. Temporary easements will be needed for driveway replacement and grading. This will be done during utility phase. Two permanent easements will also be needed. The construction will begin next year.

Mr. Brueggemann stated the need of an open public meeting to let the public know what is going on. He emphasized the importance of communicating with the citizens early. This will be a two-year construction project and will include concrete curbs and gutters and a sidewalk on

north side. Since this is a federally funded project, the sidewalks will be five feet wide. He recommended a second public meeting in early summer with property owners who will be affected by either the temporary or permanent easements.

The road will need to be shut down and have a detour will be needed during both construction phases. Discussion followed regarding logistics of various detours and rerouting.

Discussion regarding 2018 Road Project – Mark Brueggemann reporting

The 2018 Road Project includes High Point Drive, Stony Point, and Edna Lane. On High Point Drive, the sidewalks need to be brought up to a minimum four-foot width per ADA requirement. Edna Lane also needs the sidewalks widened to four feet. This will require shifting of the road or would require a wall or to go 20 feet into the yards. It was determined it was best to eliminate the “sidewalk to nowhere”.

SD1 has determined that the sewer does not need to be replaced. Fort Wright has an Ordinance should SD1 decide on a future repair. They must restore the area to original specifications.

Discussion regarding Financial Review Project

Mr. Butler advised that this had been discussed at the most recent Finance Committee Meeting. The City has a need for better financial reporting. There is no true financial professional on staff. There is a need to review processes and determine practices. There is also a need for safe investments that offer better rates of return.

This would be a supplement to what the auditor does and would involve separation of duties and process improvements to lock processes down to avoid fraud.

Mr. Butler stated that this does not have to be an ongoing expense but the City needed a “not to exceed” number for spending to get funds allocated to get the ball rolling. Future might include hiring a part time financial officer as an option to offset the VonLehman expenses later.

Mr. Hoerlein offered the suggestion to consider a contracted professional as opposed as to an employee in that position.

Mr. Butler commented that the city currently is \$5,000,000 business without financial expertise.

There was a favorable response from the council. The financial committee will review how to proceed and then send this to vote.

Discussion regarding the Dixie TIF Board Appointments

Four appointments are needed. Mr. Abeln and Mr. Feinauer would be staying on. Mr. Wessels and Ms. Witt agreed to serve. An Executive Order will be prepared for vote at the next meeting.

Discussion regarding Short-Term Rental Properties

Mr. Butler stated that this was a conversation he had in his administrator group regarding Airbnb and similar types of offerings. He was very recently approached by a real estate investor who buys houses specifically for short term rental. Under Fort Wright's Ordinance, the request would be denied under the motel provision. It was questioned if a new ordinance was needed. General opinion was against it as it was not an issue at this time. In the future, if it becomes an issue, it can be revisited.

Discussion regarding the City Website Project

The new website is very close to being finished. There are still some loose ends. The developers have a good beta site up for review. Mr. Butler will send out the link to all council members.

Discussion regarding the 2018 Session of the General Assembly

The Governor presented his budget address. Mayor Hatter had not had opportunity to read what was put out and does not know how this will affect the pension issue. Mr. Butler commented that the only real reference to pensions was that in budget they were going to fully fund the pensions with what they are requiring to fund. Mr. Hoerlein stated that he watched a lot of it and added that they were going to fully fund to the number than they determined themselves.

Mayor Hatter stated that the Mayors' group was meeting on Saturday. The pension issue was to be focal point of meeting and that he had been asked to speak about what the City of Fort Wright has done. Currently he had not had any response from other mayors and had been hoping for more response. Mr. Butler stated that Fort Mitchell would be voting to join lawsuit on Monday.

Other Comments

Potential Lawsuit for Death at the Fort Wright Civic Club: Nothing to discuss.

Fort Wright Cleanup Day: April 21, 2018 starting at 9 AM.

Motion by Ms. Witt, second by Mr. Hoerlein to adjourn the caucus meeting. All members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,

A handwritten signature in red ink, appearing to be 'Dave Hatter', with a long horizontal flourish extending to the right.

Dave Hatter, Mayor

Attest:

A handwritten signature in black ink, appearing to be 'Susan Ellis', with a long horizontal flourish extending to the right.

Susan Ellis, City Clerk