

CITY OF FORT WRIGHT, KENTUCKY MEETING MINUTES

03/28/01

Councilman Don Martin opened the Council meeting with the Pledge of Allegiance and silent prayer. Mr. Martin advised he would start the meeting in the absence of Mayor Weaver who would be a few minutes late.

The following members answered roll call, Mr. Adam Feinauer, Mr. Don Martin, Mr. Dave Hatter, Mr. Jeff Wolnitzek and Mr. Jim Robke. Also present were City Administrator Larry Klein, City Attorney Pete Summe, Police Sergeant Dean Russell, Fire/EMS Chief Marc Muench, Public Works Director Tim Maloney and City Clerk Joyce Woods. Mr. Paul Hiltz was unavailable for this meeting.

Motion by Mr. Hatter, second by Mr. Robke to appoint Don Martin acting Mayor to start the meeting in the absence of Mayor Weaver. All members voting in favor, no one opposed. Motion passed.

Motion by Mr. Robke, second by Mr. Feinauer to approve the minutes of the 3-14-01 Council meeting. Roll call vote taken, Martin voting in favor. Wolnitzek and Hatter abstained, no one opposed. Motion passed.

Mayor Weaver arrived at 6:04PM.

Motion by Mr. Robke, second by Mr. Martin to accept the bid of \$27, 137.35 from Superior Chevrolet for the Chevrolet Tahoe Police Package. Roll call vote taken, Feinauer, Hatter and Wolnitzek all voting in favor, no one opposed. Motion passed.

Mayor Weaver presented Mike Strohm with the Fort Wright General Award. Jeff Wolnitzek nominated Mr. Strohm for his contribution and efforts to improve, enhance and expand the City's Nature Center. Mr. Strohm addressed Council and advised he was grateful and honored by this award. He appreciates the support in preserving urban green space and now that there is a Nature Board to work with there will be some exciting projects in the future.

Mr. Klein addressed Council regarding a memo distributed by Park Hills City Engineer Jay Bayer with the estimated cost of \$15,790.50 for construction of a sidewalk on the Fort Wright portion of Old State Road. Mayor Weaver advised the City of Park Hills would like to know of our City's intention of whether or not to participate as soon as possible for their budget process for the coming year. After discussion by Council this issue was tabled until additional information is received.

Mayor Weaver called for Citizen Comments. In attendance were David Meyer and his Boy Scout troop to observe a City Council meeting.

Chief Muench addressed Council regarding the following Ordinances and Municipal Orders:

Ordinance 3-01 Amending Ordinance 5-00, Establishing The Position Of Fire/EMS Chief; Defining The Powers, Duties, And Responsibilities Of The Position And Establishing Compensation. This Ordinance amends the Fire/EMS Chief's job description so that the format is consistent with other job descriptions in the Department. This is a first reading, which Mr. Summe read in summary. Motion by Mr. Martin, second by Mr. Hatter to approve. Roll call vote taken, Feinauer, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Municipal Order 2-01 Establishing The Position Of Fire Officer-Code Compliance/Public Education For The City Of Fort Wright, Kentucky. Mr. Summe read this Municipal Order. Motion by Mr. Hatter, second by Mr. Robke to approve. Roll call vote taken, Feinauer, Martin and Wolnitzek voting in favor, no one opposed. Motion passed.

Municipal Order 3-01 Establishing The Position Of Fire Officer-Training/Community Education For The City Of Fort Wright, Kentucky. Mr. Summe read the Municipal Order. Motion by Mr. Martin, second by Mr. Feinauer to approve. Roll call vote taken, Hatter, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Municipal Order 4-01 Amending The Job Description Of Firefighter/Emergency Medical Technician For The City Of Fort Wright, Kentucky. The Firefighter/EMT job description is being amended to be more consistent in format with other job descriptions in the Department. Mr. Summe read this Municipal Order. Motion by Mr. Martin, second by Mr. Robke to approve. Roll call vote taken, Feinauer, Hatter and Wolnitzek all voting in favor, no one opposed. Motion passed.

Municipal Order 5-01 Eliminating The Position Of Fire Inspector For The City Of Fort Wright, Kentucky. This position and job description is being eliminated as a result of the creation of a new position and job description in Municipal Order 2-01. Mr. Summe read this Municipal Order. Motion by Mr. Hatter, second by Mr. Robke to approve. Roll call vote taken, Feinauer, Martin and Wolnitzek voting in favor, no one opposed. Motion passed.

Municipal Order-6-01 Eliminating The Position Of Fire Administrator For The City Of Fort Wright, Kentucky. This position and job description is being eliminated as it is now defunct since the Fire/EMS Chief position and job description includes Department head responsibilities. Mr. Summe read this Municipal Order. Motion by Mr. Hatter, second by Mr. Feinauer to approve. Roll call vote taken, Martin, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Municipal Order 7-01 Adopting The Attached Position Classification System And Salary Schedule For The City Of Fort Wright, Kentucky. This Municipal Order incorporates the newly-created positions established by Municipal Orders 2-01 and 3-01 respectively and eliminates those positions eliminated by Municipal Orders 5-01 and 6-01 respectively.

Mr. Summe read this Municipal Order. Motion by Mr. Martin, second by Mr. Hatter to approve. Roll call vote taken, Feinauer, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Municipal Order 8-01 was tabled until more information from Mr. Hiltz is received on the City organizational chart concerning the vacant Police Captain position. Mr. Wolnitzek suggested the Police Captain position should be taken out of the organizational chart since there is no person in that position at this time. Mr. Hatter suggested also, there should be a visual indicator from citizens to City Council.

Long-Term Street Improvement Study. Mr. Klein advised this was an item that was discussed at the budget retreat. Council directed Mr. Klein to get a proposal from CDS Associates regarding this long-term study. In order for City Engineer Mark Brueggemann to get a feel for what Council would like in this proposal Mr. Klein advised if there is a light agenda on the first meeting in April he would like to put this item on to discuss what Council would like in this study.

KY 16 and KY 16 Connector Road. Mr. Klein advised that City Engineer Mark Brueggemann was invited to bring back more information that Council requested on the KY 17 and KY 16 Connector Road. Mr. Brueggemann showed an exhibit of developable land that may be available. Forty-Five acres that is above the 100-year floodplain would be available to be developed with land taken out for the bridge and embankment for the Connector Road. Usable ground if filled is over seventy acres. No considerations were taken with potential environmental problems. The KY 17/16 connector road proposal is to tie in at Highland Pike's intersection with KY 17 and connect to Howard Litzler Drive. If the Connector Road is built and more land developed the concern for safety in the residential areas around Kyles Lane and Highland Pike to get residents from the side streets onto Kyles Lane is also big concern. Three areas of potential road and traffic improvements on KY 1072 are being discussed:

1. Traffic signal at intersection of Henry Clay Avenue. Since East and West Henry Clay Avenues do not align, Option 1 would affect five residences on East Henry Clay Avenue. Option 2 would realign West Henry Clay Avenue and would affect four residences there.
2. Traffic Signal at the intersection at East and West Crittenden Avenues. This intersection is already aligned, so no property would be taken at this intersection. The concern is that Crittenden Avenue is very narrow and some traffic would be rerouted from its current route at East Henry Clay. Traffic that would come up from Covington and want to make a left turn would travel up East Crittenden Avenue. After looking at this proposal Mr. Brueggemann advised most people that are coming up East Henry Clay from Covington are making a right turn and would still use East Henry Clay. Only a minor number would use East and West Crittenden Avenues to make a left turn. This would be the preferred option.

3. Providing access to the Lorup Avenue Subdivision. One option was to provide a connection from Lorup Avenue opposite Kentucky Drive to West Crittenden Avenue and the proposed traffic light at East and West Crittenden Avenue and Kyles Lane. With this option two or more residences would be impacted.

Other options were providing access to the existing traffic signal at Kyles and Highland Avenues at the City Building. With these options improvements would have to be made to the pavement and curbing work to stabilize, grading would also have to be done for this option. An option of a traffic signal at intersection at Lorup and Highland Avenues would not be efficient because of the grade and close proximity to the traffic light at Kyles and Highland

Mayor Weaver advised these options for traffic control are strictly conceptual at this time and these options are only suggestions at this point. Council decided to not make a decision until the full Council is present and more information is received at the next meeting. Tim Maloney advised that we get more information on the potential Christine and Henry Clay Court connections with Saint Anthony Drive and research putting a stop sign at Mount Vernon and Highland Avenues or Montpelier and Highland Avenues to facilitate left-turn movement there.

Mr. Klein reported on the following:

Annual Volunteer Department Evaluation of Fire/EMS Chief.

The Volunteers have conducted their evaluation of Chief Muench and a 95 % retention rating was given to the Chief. Mr. Klein advised this was an outstanding rating and well deserved. This evaluation will be done annually by the Volunteers. Mayor Weaver complimented the Chief and agreed he is doing a great job.

Census Update.

The reports in the newspaper from the recent census showed the population of Fort Wright down by 13%. This is about a 1,000 person decrease from 1990 census. Mr. Klein advised he is looking into how we get more detail on this estimate or even how we would appeal this number.

Countywide Cleanup Day.

This was held on Saturday March 24, 2001. It was a very successful day with the collection of 30 cubic yards of trash picked up from major thoroughfares around the City. Mr. Klein thanked Officers Schworer, Vonderhaar and Martin, and part-time Firefighters/EMT Greg Wuestefeld and Ray Panko for help in transporting inmates from the Kenton County Detention Center. Also to Nick Zumdick for collecting bags of trash after they were filled, and to Jason Buhr for his suggestion of taking the trash at no cost to the City to Pioneer Park for disposal.

Amsterdam Road Public Meeting. Reminder of the public meeting being held at Devou Village Community Building on Tuesday, April 10, 2001 at 6:PM. This will be an informal viewing of construction designs and plans. All property owners and business owners of Amsterdam Road will be mailed an invitation to this session. Thanks to the Wessels family for the use of their facility.

Committee Reports.

Computer Technology. Mr. Hatter will be working with Assistant City Clerk Jennifer Finan to setup Website maintenance.

Veterans Memorial. Mr. Hatter advised he is in contact with Park Hills Civic Association regarding the participation of Fort Wright in the annual parade and they have turned over the discussion to Park Hills City Council. Mr. Wolnitzek suggested we could have our own parade in Fort Wright and Mr. Hatter advised we could still have the service at the Memorial at the City Building even if we did not participate with Park Hills.

City Clerk Joyce Woods reported 16 outstanding tax bills for 2000 totaling \$3,864.65. Updated delinquent bills will be sent out April 1, 2000 with additional penalty and interest for April.

Mr. Maloney reported the bid opening for the 2001 Street Program would be Friday March 30, 2001 at 11:AM.

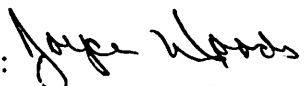
Chief Muench advised monthly reports included in the Council packets. The Fire/EMS Department took delivery of the mini van and all decals and lights have been put on and also new uniforms have arrived. A portion of the proceeds from the Fire Department Fish Fry scheduled for April 6, 2001 at the Fort Wright Civic Club will be donated to the family of Firefighter Bill Ellison, an Ohio firefighter recently killed in the line of duty.

Sergeant Russell advised monthly reports included in the Council packets. A robbery occurred at Peoples Bank in Tower Hill Plaza recently. Officer Martin attended the Fort Wright School D.A.R.E. graduation, a total of 56 children participated in this program. Officer Amy Schworer hosted her 7th RAD class.

Motion by Mr. Hatter, second by Mr. Robke to adjourn. All members voting in favor, no one opposed. Motion passed. Meeting closed at 7:45PM.

Respectfully Submitted,


Gene Weaver, Mayor

Attest: 
Joyce Woods, City Clerk