



City of Fort Wright

409 Kyles Lane | Fort Wright, KY 41011 | www.fortwright.com | 859.331.1700

City of Fort Wright Caucus Meeting Wednesday, April 19, 2023 – 6:00 PM

CALL TO ORDER

The Caucus Meeting was called to order at 6:00 PM by Mayor Dave Hatter. Mayor Hatter led the Pledge of Allegiance and a moment of silence. City Clerk Maura Russell called the roll.

Councilman Abeln	Absent
Councilman Collins	Present
Councilman Wall	Absent
Councilman Weber	Present
Councilman Wessels	Present
Councilwoman Witt	Present

Also present for the meeting were:

City Administrator Jill Bailey
City Attorney Tim Theissen
Fire/EMS Chief Steve Schewe
Police Captain Jonathan Colwell
Public Works Director Jeff Bethell
City Clerk Maura Russell

CITIZEN COMMENTS/GUESTS

There were no citizen comments.

ITEMS FOR DISCUSSION

Dunkin Donuts Development Proposal – John Paselsky, co-founder of One Holland, introduced himself to Council. He described the history and process of One Holland Restaurant Group, the franchisee of Dunkin Donuts proposing to be built at 1826 Dixie Highway. Mr. Paselsky said One Holland owns almost all its real estate, meaning they are restaurant owners and property developers. He said they have worked for a long time with Bayer Becker for site planning and development.

Jay Bayer, President of Bayer Becker, presented the site plan to Council, showing two incoming lanes of traffic for a dual drive-thru to move traffic off Ashwood Drive. He said they are requesting a text amendment to address off-street parking requirements for drive-thru only restaurants, which would add that only one parking space is required per 300 square feet of space. It was agreed that Ms. Bailey would submit the request for a text amendment to the Kenton County Planning Commission.

There was ongoing discussion about landscaping plans to hide the dumpster area, as well as the areas along Ashwood Drive and Dixie Highway. There was also discussion about traffic constraints, and it was confirmed that the Kentucky Transportation Cabinet completed a traffic study and approved the existing plans without concern.

EMS Fee Schedule – Chief Schewe discussed the fees the Fort Wright Fire Department charges for EMS-related calls, saying the fee schedule has not been updated since 2018. He said the requested updates would bring the Department in-line with other similar departments in the region. Chief Schewe and Ms. Bailey agreed to review the fee schedule annually to ensure the Department does not fall behind. With no objections, it was agreed that this topic would come back before Council at the May meeting.

Ms. Bailey provided an update on the new benches and trashcans, saying the benches have arrived and need to be assembled. She said the Public Works Department will install trashcans first. Ms. Bailey also provided an update on the gateway signage, saying the company is still waiting on 8-1-1 to mark locations so they can begin.

There was discussion about Cincinnati Bell and the space at the Public Works Garage they have been asked to vacate. It was decided that Ms. Bailey would reach back out to Cincinnati Bell to determine their plans after they vacate the space, as Council does not want a building to be put up in an inconvenient location.

Councilwoman Witt provided an update on the mural project at Dixie Highway near Ashwood Drive. She said the quote for design was \$1,400 and total cost is \$12,000 for the 100' long, 7' high wall. She said the project utilizes a sealant that prevents graffiti spray paint from penetrating the mural. Council verbally consented to working with the state on the permitting process.

Councilwoman Witt left the meeting at 7:29 PM.

Mayor Hatter announced that the design team for the overpasses as part of the Brent Spence Bridge project would be attending the May 17th Caucus meeting.

There was discussion about the open Police Officer position. Mayor Hatter suggested revamping job descriptions to include more vibrant messaging and recording videos of employees promoting working for the City.

Mr. Bethell advised Clean Up Day would happen on Saturday, April 22nd, rain or shine.

Ms. Bailey advised Councilmembers to expect budget documents, including amendment, salary surveys, and the proposal, in the next few weeks.

EXECUTIVE SESSION

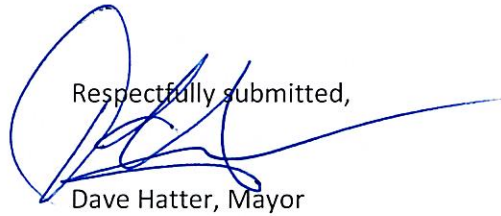
There was no need for an Executive Session.

ADJOURNMENT OF THE CAUCUS MEETING

Councilman Wessels made a motion to adjourn the Caucus Meeting. Councilman Collins made a second. Ms. Russell called the roll.

Councilman Collins	Yes
Councilman Weber	Yes
Councilman Wessels	Yes

The Caucus Meeting adjourned at 7:41 PM.

Respectfully submitted,

Dave Hatter, Mayor

Attest:


Maura Russell, City Clerk