



**City of Fort Wright Council Meeting Minutes**  
**Wednesday, May 1, 2019 6:00 p.m.**

**CALL TO ORDER**

The meeting was called to order at 6:01 PM by Mayor Hatter. Mayor Hatter led the Pledge of Allegiance followed by a moment of silence. City Clerk Susan Ellis called the roll.

Councilman Abeln	Absent
Councilman Feinauer	Here
Councilman Hoerlein	Here
Councilman Wall	Here
Councilman Wessels	Here
Councilwoman Witt	Here

Also present for the meeting were:

City Administrative Officer Jill Bailey  
City Attorney Kyle Winslow  
Police Chief Marc Schworer  
Fire/EMS Chief Steve Schewe  
Public Works Director Jeff Bethell  
City Clerk Susan Ellis

**CITIZEN COMMENTS/GUESTS**

Mayor Hatter recognized former Councilman Joe Averdick who was in attendance.

There were no Citizen Comments.

**Kenneth Lovelace, Police Officer**

Mayor Hatter introduced Officer Lovelace, who is a Fort Wright resident and a former Marine. Officer Lovelace addressed the council saying that he had grown up in Covington, graduated from Holmes High School and served 13 years in the military. He started his civilian career at

the jail and attended college. He bought a house in Fort Wright about 5 years ago. Council welcomed him, and Mayor Hatter swore him in.

Chief Schworer presented Officer Ben Wiesner who was wearing the new nighttime police uniform which features an exterior vest. "Police" on the front of the vest is reflective so that they can be seen at night.

#### **Kyle Fryman, Temp/Seasonal Part Time PW Laborer**

Mayor Hatter introduced Mr. Fryman. Mr. Fryman addressed the council thanking them for the opportunity and reporting that he has enjoyed first week and a half at Fort Wright. He is a 2017 graduate of Covington Catholic and is attending Cincinnati State where he is pursuing a fire degree.

#### **APPROVAL OF COUNCIL MINUTES**

Councilwoman Witt made a motion to approve the minutes of the April 3, 2019 Council Meeting. Councilman Wessels made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

**MOTION CARRIED**

#### **UNFINISHED BUSINESS**

##### **Amsterdam Road Easement Update**

Mr. Marty Hellman of CT Consultants provided the progress report. All but three easements have been signed. The three remaining properties are owned by same company. Mr. Hellman referred to the copy of an email regarding what was being proposed. Originally it involved allowing for extra wide driveways. Now they are proposing to eliminate the wall and make the area all driveway. Quotes have been received from contractors and the property owner is asking the City to allow this change and pay to pay half the cost which would be approximately \$7,500. Mr. Hellman recommended accepting the proposal which would cover all three properties and offering \$7,500 for all. The property owner would do the project and the city would do a reimbursement. The \$7,500 cost would be to pay for the acquisition for the easement and will be eligible for federal reimbursement so the cost to the City would only be 20%.

Councilman Wessels made a motion to approve the acquisition of the three easements for a total not to exceed \$7,500. Councilman Hoerlein made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

**MOTION CARRIED**

## **NEW BUSINESS**

### **2<sup>nd</sup> Reading of Ordinance 02-19 Dissolving the Parks & Recreation Board**

City Attorney Kyle Winslow read the Ordinance.

Councilman Hoerlein made a motion to approve the Ordinance. Councilwoman Witt made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

**MOTION CARRIED**

### **2<sup>nd</sup> Reading of an Ordinance 3-19 Unsolicited Advertisements**

City Attorney Kyle Winslow read the Ordinance.

Councilman Wessels made a motion to approve the Ordinance. Councilman Hoerlein made a second.

After a short discussion regarding implementation and enforcement of the ordinance, it was determined more discussion in committee was needed. Councilman Wessels withdrew his motion and Councilman Hoerlein withdrew his second. It was determined that the vote on the second reading would be tabled until the next council meeting and the ordinance would be sent back to the Community Improvement Committee for additional discussion.

**Executive Order 04-19 Appointing Ken Lovelace, Police Officer**

City Attorney Kyle Winslow read the Executive Order.

Councilman Hoerlein questioned the wording in Section II of the executive order regarding “pay level 6, step Q”. That phrase was corrected to “hourly payrate of \$22.85”.

Councilwoman Witt made a motion to approve the amended Executive Order. Councilman Hoerlein made a second.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

**Executive Order 05-19 Appointing Kyle Fryman, Temp/Seasonal PT Laborer**

City Attorney Kyle Winslow read the Executive Order.

Councilman Hoerlein made a motion to approve the Executive Order. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

**Proclamation Recognizing Police Memorial Week**

Kyle Winslow read the Proclamation

Councilman Wessels made a motion to approve the Proclamation. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

## **Municipal Order 04-19 Surplus Property**

City Attorney Kyle Winslow read the Municipal Order.

Councilman Wall made a motion to approve the Municipal Order. Councilwoman Witt made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes	
Councilman Hoerlein	Yes	
Councilman Wall	Yes	
Councilman Wessels	Yes	
Councilwoman Witt	Yes	MOTION CARRIED

## **Waste Collection & Recycling Services Bid Results**

Mayor Hatter reported that the current Rumpke contract had been completed so bids for a new contract were requested. Ms. Bailey reported that both Best Way Disposal and Republic Services submitted letters of no bid. Rumpke submitted two bids. One was based upon the original bid package and the other was an alternate bid which featured automated service. Details of both bids were provided in the council meeting packets.

The automated service would provide each resident with one 95-gallon container and would require all contents must be inside the bin.

Mayor Hatter was supportive of the original bid package and did not support the automated option.

Recycling would remain the same as it is currently under both bids.

It was the consensus of the council to keep the service the same as it has been.

Councilman Feinauer made a motion to accept the original bid package from Rumpke. Councilman Wessels made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes	
Councilman Hoerlein	Yes	
Councilman Wall	Abstain	
Councilman Wessels	Yes	
Councilwoman Witt	Yes	MOTION CARRIED

## **Municipal Order 05-19 Board of Ethics**

City Attorney Kyle Winslow read the Municipal Order.

Councilman Hoerlein made a motion to approve the Municipal Order. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

**MOTION CARRIED**

## **CAO REPORT**

City Administrative Officer Jill Cain Bailey reported that she has been working on the Budget for the next fiscal year and the Amended Budget for the current fiscal year. She said that more information would be forthcoming.

## **DEPARTMENT REPORTS**

**Administration/Finance** - City Clerk Susan Ellis reported that she had attended the Kentucky Municipal Clerks Association Spring Conference in Maysville, Kentucky and that the hosting clerks had done a wonderful job and she had attended some fantastic educational sessions.

**Fire/EMS Department** - Fire Chief Steve Schewe reported that he attended FDIC in Indianapolis, Indiana where he provided bid specifications to quite a few manufacturers. Bids will be reviewed on May 7, 2019.

**Police Department** - Police Chief Marc Schworer thanked Chief Schewe for the First Aid and Safety training. He also thanked Officer Griffin, Officer Hampton, Chief Schewe, Lieutenant Ford, Mr. Paul Wigger, and Mr. Wigger's father for helping with the Shred Day and Electronics Recycling Day. Chief Schworer reported that he sent out thank you letters to all the organizations who assisted Fort Wright to locate the Fort Henry citizen with dementia that had walked off. Another Active Shooter Training was held at St. Agnes School with excellent performance. Thank you letters have also been sent out to those who assisted with the fatal crash yesterday. Officer Nichols has been doing well at the academy and will graduate June 27, 2019.

**Public Works** - Public Works Director Jeff Bethell reported that all the equipment has been purchased and the Public Works Department is geared up for mowing. Mr. Paul Wigger has been working with Mr. Kyle Fryman. Mr. Fryman is doing an excellent job. He thanked

Edgewood Public Works for assisting with skills testing during the recent interviews. Mr. Bethell provided an update on the Amsterdam Road project reporting that Duke has completed the pole replacement and that they are now waiting on paperwork from the state for Cincinnati Bell. The 2019 Street Project will be going out for bid. There will be a water main replacement on West Henry Clay Avenue and Pieck Drive with a preconstruction meeting to be scheduled. Tomorrow night the planning commission will be reviewing two items affecting Fort Wright, a map amendment and a text amendment. Ms. Bailey or Mr. Bethell will be attending that meeting. Councilman Wessels complemented Mr. Bethell on how the interchange looks 50 times better since the grass cutting has been widened in that area.

**Legal Counsel** - City Attorney Kyle Winslow reported that he is working with Ms. Bailey and Mayor Hatter on several projects.

## **SPECIAL ANNOUNCEMENTS**

### **Employee Recognitions/Special Thank Yous**

- The Northern Kentucky Police memorial Service is Wednesday May 15, 2019.
- Congratulations from Stop Stick to Officer Wiesner for his successful deployments of the Stop Stick during a recent high-speed chase.
- Thank you to the Police Department from Kenton County Dispatch for the meal supplied during Dispatchers Week.
- Thank you to Officers Hampton and Millay from the Wigger Family for assisting their son with a flat tire and transportation to school.
- Thank you to Officer Keller from a resident for his professionalism and thoughtfulness.
- Councilman Hoerlein commented that his neighbor observed Officers Hampton and Lovelace performing vacation checks and appreciated that service.
- Mayor Hatter reminded the residents about vacation checks.
- Mayor Hatter announced the Memorial Day Service on May 27, 2019 at the City Building.

## **COUNCIL COMMENTS**

**Councilwoman Margie Witt** – Councilwoman Witt thanked all who participated in Clean-Up Day.

**Councilman Adam Feinauer** – Councilman Feinauer expressed his thanks for the shredding and electronic disposal day event. Mayor Hatter commented on the importance of shredding documents and recognized NKOL for the electronic recycling. Chief Schewe announced that Kenton County would be having a large disposal day on Saturday.

**Councilman Mike Hoerlein** – Councilman Hoerlein commented that he and Councilman Feinauer spent a lot of time at business properties and undeveloped property on Clean-Up Day

and that there was a need for those property owners to clean up or be issued citations. Councilwoman Witt responded that they had been given flyers, asked to display signs, and encouraged to clean up their properties. Ms. Bailey and Mr. Bethell responded that they would be following up.

**Councilman Scott Wall** – Councilman Wall expressed his thanks to emergency personal for the difficult day yesterday involving the fatality. He also thanked Councilwoman Witt for her efforts with Clean-Up Day.

**Councilman Bernie Wessels** – Councilman Wessels thanked Judge Knochelmann, Mr. Terry Carr, and Mr. Ed Butler for productive meetings to discuss the possibilities for the City to utilize inmates for work release. He has also contacted Boone County and Campbell County regarding the same and will provide updates at a later time.

#### **OTHER COMMENTS**

Mayor Hatter expressed his condolences to Councilman Hoerlein at the passing of his father.

#### **ADJOURNMENT OF THE COUNCIL MEETING**

Councilwoman Witt made a motion to adjourn the Council Meeting. Councilman Hoerlein made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

The Council Meeting was adjourned at 7:18 PM

Respectfully Submitted,

  
Dave Hatter, Mayor

Attest:





**Susan Ellis, City Clerk**