

CITY OF FORT WRIGHT, KENTUCKY REGULAR MEETING MINUTES
05/14/03

Mayor Weaver opened the Council Meeting with the Pledge of Allegiance and a moment of silence. The following members answered roll call, Mr. Adam Feinauer, Mr. Dave Hatter, Mr. Joe Nienaber Jr. and Mr. Jeff Wolnitzek. Also present were City Administrator Larry Klein, City Attorney Pete Summe, Police Chief Dan Kreinest, Fire/EMS Chief Steve Schewe, Public Works Director Tim Maloney and City Clerk Joyce Woods. Mr. Jim Robke was unavailable for this meeting. Mr. Paul Hiltz arrived at 6:08 PM.

Mr. Wes Ernest of 412 Morris Road addressed Council regarding a follow up of his request to close Reynolds Road. He advised he had given Mr. Summe the engineering report and would like to have Council proceed with this road closure. Mr. Ernest advised that he has it documented that all adjoining neighbors are in agreement to close this road. Mayor Weaver advised at the next regularly scheduled meeting on June 11, 2003 Mr. Summe would have the proper paperwork and the City would move forward on this request.

Motion by Mr. Nienaber, second by Mr. Hatter to approve the minutes of the 04/09/03 Council Meeting. Roll call vote taken, Feinauer and Wolnitzek voting in favor, no one opposed. Motion passed.

Character Council

Mr. Klein advised that we were hoping to have a staff recommendation on this issue at tonight's meeting but have not had time to discuss this issue. There is a staff meeting scheduled for next week and will have staff comment at the next meeting.

Condemnation of Landlocked Parcel

Mr. Summe advised this order is in front of the judge.

Street and Storm Sewer Program

Mr. Klein advised this item was discussed extensively at the Budget Retreat in April. A list of ideas and suggestions from the retreat are included in the Council packet. Mr. Feinauer suggested we get the word out early and often. Discussion followed. Mayor Weaver advised that we would keep moving forward and hopefully in the near future we will be in the position to have a presentation ready.

First Reading of Ordinance 6-03 – Amending FYE 2002/2003 Budget

Mr. Summe read this Ordinance in summary. Motion by Mr. Hiltz, second by Mr. Feinauer to approve. Roll call vote taken, Hatter, Nienaber and Wolnitzek voting in favor, no one opposed. Motion passed.

First Reading of Ordinance 7-03- Adopting FYE 2003/2004 Budget

Mr. Summe read this Ordinance in summary. Motion by Mr. Hiltz, second by Mr. Nienaber. Roll call vote taken, Feinauer, Hatter and Wolnitzek voting in favor, no one opposed. Motion passed.

Kentucky Urban and Community Forestry Grant

Mr. Klein reported this is the second grant in this program that we are applying for. The first grant for \$4000.00 was awarded to the City several months ago to develop the master plan for the I-75 and Kyles Lane interchange. This grant was \$2000.00 cash and \$2000.00 in-kind contributions. The benefit that we will see from these plantings is a storm water runoff management plan. Council needs to decide if we wish to proceed with this program with the deadline of May 31, 2003. This grant application is a \$20,000.00 cash grant with a \$20,000.00 in-kind contribution for the interchange project. We will try to break this project down into different phases depending on how additional sources of revenue come in. The \$20,000.00 will only cover phase one which will cover the four corners around Kyles Lane at I-75 which will give us the most immediate benefit. If we get additional sources of revenue then we can proceed with added phases. We can also apply next year for another \$20,000.00 if we want to continue with this project. The City's only contribution will be with in-kind services and no cash outlay from the City. Discussion followed.

Motion by Mr. Hatter, second by Mr. Hiltz to proceed with the next grant application. Roll call vote taken, Feinauer, Hatter and Wolnitzek voting in favor, no one opposed. Motion passed. Mayor Weaver complimented Melissa Jort of Northern Kentucky Area Planning Commission for her work on this grant.

Resolution 9-03 - Supporting City of Covington's Farmer's Market

Mayor Weaver advised this is a request to pass a Resolution to support Covington's effort to have a farmer's market in their City. Motion by Mr. Hiltz to endorse this Resolution. Discussion followed by Council. Motion dies from lack of a second to the motion and the lack of interest and support of Council.

Executive Order 1-03 – Appointment of Part-Time Firefighter/EMT Justin Brinkman
Mr. Summe read this Order.

Municipal Order 2-03 – Adopting New Federal Privacy Guidelines

Mr. Klein advised there are new federal privacy guidelines regarding patient healthcare that went into effect in April. Our Fire/EMS Department has been working on adopting and implementing the new guidelines for handling patient health information. Fire/EMS Chief Schewe reported that a class was held to train the members of the department on these new rules and regulations. Discussion followed.

Motion by Mr. Hatter, second by Mr. Hiltz to accept Municipal Order 2-03. Roll call vote taken, Feinauer, Nienaber and Wolnitzek voting in favor, no one opposed. Motion passed.

Parking of Large Vehicles on Residential Streets

Mayor Weaver advised this item has been brought to our attention by residents who are concerned of the number of commercial type vehicles that are being parked on the residential streets. Mr. Klein advised that these citizens expressed concern that these vehicles are being parked in front of their residences instead of the owner's driveways. Included in the packet is a copy of the parking regulations with proposed language underlined which would amend our regulations so that commercial vehicles 1 ton and over could not be parked in a residential section unless they were parked in a completely enclosed building. Any truck in a capacity of $\frac{3}{4}$ ton and over could not be parked on a City street for more than one hour except for loading or unloading or parked in the driveway of the residence. Discussion followed. Mayor Weaver suggested having a draft copy circulated to Council and staff and discussion and comments will be at the June 11 meeting.

Administrator Report

NKU Foundation/Storer Property Update

Information regarding this item will be discussed in tonight's executive session.

Fort Wright Signature Wear

We have a swatch with the City logo and are working on making it look better.

City Brochure

Nothing to report.

Fort Wright Pointe Waiver Request Update

This item was tabled at the last Northern Kentucky Area Planning Subdivision Hearing. It is scheduled for the June 5 public hearing at 9AM.

Banklick Creek Cleanup

This was canceled due to rain and it is re-scheduled for May 17.

Planned Unit Development Overlay on KY 17

This item was discussed at the Budget Retreat. This should be discussed in conjunction with the KY 17 master plan study. If we are proposing to do a master plan study the recommendation could be to do a plan unit development overlay on new or changed zones might occur. Generally this gives greater control to the City but options to developers. The City would have input and control for future developments.

RFP for KY 17 Master Plan Study

A sample of an RFQ distributed to Council outlining the concept of Madison Pike corridor land use and economic development plan. This is a sample of everything that

Council envisions for the area and keeps this as broad as possible. Once these RFQ are received the City will go through a process where they will be reviewed and select a short list for Council to interview and send RFP fee proposal to ask that they bid on the cost of a proposal. Discussion followed. Mayor Weaver advised we will move forward with this process and bring this item back for discussion at the June 11 meeting.

Recreation Commission

At our June 11 meeting we will have in attendance the proposed members selected for appointment on this Board and to establish a Recreation Commission as recommended by the Vision Committee. Our liability insurance would cover this commission and their activities. Mr. Wolnitzek suggested using Board instead of Commission. Mr. Summe will review the statutes and advise.

Zoning Text Amendment – Manufactured Housing Compatibility Standards

Information for review and discussion in the Council packets regarding proposed zoning text amendments to be done countywide. The NKAPC has done research and will be holding a Public Hearing in June about the manufactured housing compatibility standards. Most City zoning ordinances do not address mobile homes or manufactured housing in residential areas. If this is not addressed the City could end up with varying types of this style of housing. This will try and adopt compatibility standards for this housing in the neighborhoods. There will be a public hearing and recommendation as they give for any text amendment and the City can choose how they want to proceed.

Update on Storm Water Retention Lake Liability

A meeting was held with a representative from KMRMA regarding the liability of the retention lake and dam currently under construction. There will be issues for Council to decide in the future regarding uses of this property.

Sanitary Sewer User Fee

At the budget retreat discussion was held regarding using the current sanitary sewer user fee that the City uses to pay off the cost of turning over the sanitary sewer system to the Sanitation District in 1995, and if this can be used for other purposes. Mr. Klein advised the paperwork has been given to Mr. Summe for review.

Council Committee Reports

Community Affairs

Mr. Feinauer advised the Easter Egg Hunt held at the City Building on April 13 was a huge success with a big crowd and positive comments. There are already new suggestions and supplies to use for next year. Thanks to all the vendors who donated supplies for this event. Mr. Nienaber advised there are already people volunteering for next year. Mayor Weaver thanked the committee for the great job.

Computer Technology

Mr. Hatter advised there was a brief meeting before the Council Meeting to discuss new content and restructuring the web site.

Economic Development

Mr. Klein advised that a bank will be submitting plans for the corner lot on Valley Plaza and Highland Pike. A meeting was held with Regency Development who will be constructing a multi-user building at the corner of Highland Pike and KY 17. There will be six or seven tenants in this building and all buildings in this area will have a similar look.

Legal Matters

Mr. Summe reported there has been a pre-trial date for the Ms. Classic Car Wash case. They have asked for a copy of our complete property file on this case.

Department Reports

Mr. Wolnitzek reported to Mr. Maloney that on the previous Saturday, when we had a lot of rain, he noticed a lot of standing water in driveways in the Fort Henry area. Mr. Maloney advised most resident drains were clogged and as soon as they cleared the debris from them they flowed freely. Sleepy Hollow around the new development was also flooded.

Fire/EMS Chief Schewe reported that they were very busy on the previous Saturday because of the heavy rain. He reminded residents to keep your drains clear. On the monthly report distributed there shows a failed call and Chief Schewe advised he wanted to explain that the Fire Department was on a call on Interstate 2-75 and advised dispatch to send another department and because of the time frame this was marked as a missed call.

There are three new EMT's who have passed their tests and will be assigned to crews. Fischer Homes has donated the Meyer property to use for a month for training before it is torn down.

Chief Kreinest reported the department is reviewing their towing policy. They currently use four companies on a rotation basis and what they anticipate is bringing a proposal to Council to change the policy to allow bidding from two companies and have more control. This would reduce the cost to people that are being serviced.

A couple of arrests were made from break ins of vehicles at Wright's Point. There will be a rough draft of the hotel-motel ordinance at the next meeting.

A computer for the department will be received shortly through a grant that was awarded.

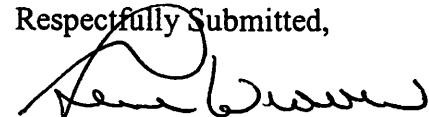
Mayor Weaver reminded everyone of the Memorial Service at the City Building on May 26 at 10AM.

Motion by Mr. Hiltz, second by Mr. Hatter to adjourn to adjourn to executive session per KRS 61.810(b). All members voting in favor, no one opposed. Motion passed.

Motion by Mr. Wolnitzek, second by Mr. Hatter to close executive session. All members voting in favor, no one opposed. Motion passed. There was no business as a result of this session.


Motion by Mr. Wolnitzek, second by Mr. Hatter to recess legislative session. All members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,



Gene Weaver, Mayor

Attest:



Joyce Woods, City Clerk