

CITY OF FORT WRIGHT, KENTUCKY REGULAR MEETING MINUTES
06/11/03

Mayor Weaver opened the Council Meeting with the Pledge of Allegiance and a moment of silence. The following members answered roll call, Mr. Dave Hatter, Mr. Paul Hiltz, Mr. Joe Nienaber Jr., Mr. Jeff Wolnitzek and Mr. Jim Robke. Also present were City Administrator Larry Klein, City Attorney Pete Summe, Police Chief Dan Kreinest, Fire/EMS Chief Steve Schewe and City Clerk Joyce Woods, Public Works Director Tim Maloney was unavailable for this meeting.

Mr. Clarence Lassetter of 2003 Pieck Drive addressed Council and distributed pictures of the dam and lake that is being constructed below his home. These pictures were from the beginning of clearing to the present stage. He brought to the attention of Council one of the pictures showing after a heavy rain a geyser of water shooting out of a manhole and also debris that he collected around his property after a heavy rain.

Ms. Nancy Poulos of 2485 Stonewell Trail addressed Council regarding a problem with speeders in the Stonewell Trail and Parkside Place subdivision. Residents would like to have more patrols and maybe speed bumps installed to slow down cars traveling through this area. Other residents were in attendance and also spoke regarding the speeding in this area. Mayor Weaver advised he would have the Police Department step up patrols in the area.

City Engineer Mark Brueggemann addressed this issue and advised that speed humps are one option and that a speed study should be conducted to see what conditions exist before anything is done. Chief Kreinest advised the residents that if they know of a particular problem or person in the area, if they would advise him he would contact these individuals and explain the consequences and cost of citations if issued to them.

Motion by Mr. Hiltz, second by Mr. Hatter to approve the minutes of the 05/14/03 Municipal Road Aid and LGEA Funds Public Hearing. Roll call vote taken, Nienaber and Wolnitzek voting in favor, Mr. Robke abstained, no one opposed. Motion passed.

Motion by Mr. Hiltz, second by Mr. Nienaber to approve the minutes of the 05/14/03 Council Meeting. Roll call vote taken, Hatter and Wolnitzek voting in favor, Mr. Robke abstained, no one opposed. Motion passed.

First Reading of Ordinance 9-03 Establishing Parks and Recreation Board

Mr. Summe read this Ordinance. Motion by Mr. Hiltz, second by Mr. Hatter to approve. Roll call vote taken, Nienaber, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Mayor Weaver asked the members of the Parks and Recreation Board that were present to step forward and were introduced by the Mayor.

Tammy Eckerle
Tom Eckerle
Floyd Hastings
Jeanne Lenhof
Julie Moynihan

Executive Orders 2-03 through 6-03 Parks and Recreation Board Appointments

Mr. Summe read these Orders in summary. Motion by Hatter, second by Mr. Nienaber to approve. Roll call vote taken, Hiltz, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Vision Committee 2003/2004 Plan

Mr. Tom Jacober addressed and updated Council on discussion from the budget retreat and revised the Long Range Plan with the input from Council. A copy of this is included in tonight's Council packet. Obligatory projects at the top of the list and these are the most important and should be done in a professional manner. Mr. Jacober went through the list of projects included on the 2003/2004 Plan. The next section is projects deferred to the Recreation Commission and the last part of the list is other projects. Mr. Jacober stated that they would like Council to review and give priority to the list with any suggested additions or deletions. There will be a public meeting on July 22 at the City Building at 7PM to review the plan with citizens. This will be advertised in The Top of the Hill News and ask for citizen input for the people who cannot attend the meeting. All suggestions will be reviewed by the committee and be brought back to Council at the August 13 meeting for final approval.

Mayor Weaver thanked the committee for their effort in making these ideas work.

RFQ for KY 17 Master Plan Study

City Engineer Mark Brueggemann addressed Council and advised an updated draft is included in tonight's packet on information for a RFQ and RFP.

This process will be to send a RFQ through advertisements in the newspaper and directly to consultants who do that type of work. They would submit general information about their firm and capabilities to do this type of work that we are proposing. This would then be narrowed down to a short list. The next phase of the process would be to send out a more detailed RFP. This would give the consultants a more detailed scope of services and try to define what we are looking for and get input from them on additional things to consider. Interviews of the consultants would be conducted and narrowed down to the one selected for this process. What we are striving for is a land use study based on a market study and what is realistic for this area. A committee will be formed and selected by Council consisting of City staff, property owners, business owners and citizens to help us focus on this project. Mr. Brueggemann explained what the process would be from

that point on. This process will probably be a 9 month to a 1 year process. Discussion followed. Mr. Klein and Mr. Brueggemann will report back to Council on the progress.

Employee Health Insurance Renewal

Mr. Klein addressed Council and advised that the City received the rate renewal for Humana/Choice Care health insurance for employees effective July 1, 2003. An outline of these renewal rates are included in tonight's packet for review. Mr. Klein advised he had budgeted for a 20% increase in the new budget and the increase for the existing plan was for a 47% increase.

Sherrill D. Morgan Agency, our health insurance representatives appealed our rate to Humana/ Choice Care and the rate was revised to a 38% increase. If we choose the Primary Access IV plan we can reduce the cost down to about 30%. We have also researched ways to bring down the cost to the City and one option may be to offer an incentive for our employees to join their spouse coverage and offer our employees a cash incentive. Mr. Mark Morgan, our representative from Sherrill D. Morgan Agency was present at the meeting and answered questions from Council regarding the renewal of the health insurance. Discussion followed.

Motion by Mr. Hatter to accept the Primary Access IV Humana/Choice Care Plan renewal for July 1, 2003 and research further when health circumstances change in the future to look at other options. Mr. Wolnitzek suggested that since the budget allows for a 20% increase in health insurance and the increase for renewal is 30%, the 10% additional increase should be taken from the budgeted money that was set aside for employee raises until we have a long term plan and the budget is still somewhat balanced. Discussion followed. Motion withdrawn by Mr. Hatter.

Mayor Weaver stated that he thinks that we need a study or proposal before any drastic decisions are made.

Motion by Mr. Wolnitzek to accept the proposal from Humana/Choice Care for Primary Access IV coverage for employees for a 30% increase and to use the 20% that is currently in the budget for healthcare coverage. Any increase over 20% for Primary Access IV Plan, the difference in funds to be taken from the pool of monies for performance raises until we have a chance to review and come up with a permanent solution and look at this long term. Second by Mr. Hiltz to approve. Roll call vote taken, Hatter, Nienaber and Robke voting in favor, no one opposed. Motion passed.

Mayor Weaver suggested a benefit committee be formed to research options for future options and problems.

Second Reading of Ordinance 6-03 Amending FYE 2002/2003 Budget

Mr. Summe read this Ordinance in summary. Motion by Mr. Hiltz, second by Mr. Wolnitzek. to approve. Roll call vote take, Hatter. Nienaber and Robke voting in favor, no one opposed. Motion passed.

Second Reading of Ordinance 7-03 Adopting FYE 2003/2004 Budget

Mr. Summe read this Ordinance in summary. Motion by Mr. Hiltz, second by Mr. Hatter to approve. Roll call vote taken, Nienaber, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Infrastructure Program
Nothing new to report.

Kentucky Division of Water Notice of Violation Update

Mr. Klein reported that he, Mr. Brueggemann and Mr. Maloney met with the Sanitation District regarding the notice. The Sanitation District has completed 98% of their testing and there are still five property owners that have not been tested. The Werner, Olivia, Lorup and Kentucky Drive areas will be the first areas addressed. Mr. Brueggemann, based on the meeting with the District, is working on a design for sanitary and storm sewer replacement in the public areas on those streets. A proposal by the Sanitation District has been made to property owners for a 50/50 cost share basis for private laterals to the residents.

Character Council

This item was discussed at the last staff meeting and all agreed it was a valuable program but the City needed another partner to help take the lead on this program since there are time restraints on City staff.

Mr. Wolnitzek suggested that we look at the two active Civic Clubs in the City to see if they are interested in helping the City promote this program.

First Reading of Ordinance 8-03 Reynolds Road Vacation

Mr. Summe read this Ordinance in summary. Motion by Mr. Nienaber, second by Mr. Hiltz to approve. Roll call vote taken, Wolnitzek and Robke voting in favor, Mr. Hatter abstained, no one opposed. Motion passed.

Condemnation on Landlocked Parcel

Mr. Summe advised the City would meet with the Dixie Gardens property owners to get information on reimbursement of cost paid by the City.

Retention Lake and Dam

A letter is enclosed in tonight's packet from KLC regarding proposals to reduce liability to the City regarding the lake and dam. Suggestions were made to fence this area and post signs regarding private property around this site. Discussion followed.

NKU/ Storer Property

Still in negotiation with NKU to obtain a contract and a purchase offer has been prepared. The City is waiting for the Foundation's attorney to reply.

Municipal Order 3-03 Animal Control Services Interlocal Agreement

Mr. Summe read this Municipal Order in summary. Motion by Mr. Robke, second by Mr. Hiltz to approve. Roll call vote taken, Hatter, Nienaber and Wolnitzek voting in favor, no one opposed. Motion passed.

Municipal Order 4-03 Position Classification System and Salary Schedule

Mr. Summe read this Municipal Order in summary. Motion by Mr. Hiltz, second by Mr. Nienaber to approve. Roll call vote taken, Hatter, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Wright's Summit Signage

Mr. Klein advised that included in the packet was proposed signage for the Wright's Summit development on the Old Dixie Gardens property. Staff review from NKAPC was to approve per the development agreement all signage but the directional monument sign along the new street that will intersect Dixie Highway not be permitted. Discussion followed. Motion by Mr. Hiltz, second by Mr. Hatter to allow the signage as presented by NKAPC and to allow the interior median sign. Roll call vote taken, Nienaber, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Administrator Report

Fort Wright Pointe/Glengarry Development Update

The name of the development has changed to Glengarry from Fort Wright Pointe. At the last meeting of KCMPZC the developer has agreed to provide the street connection to Devou Park. This will be a 23 ft. right-of-way with an 8 1/2 ft. maintenance easement on each side. The developer will not be required to pave this street connection; they are required to complete this connection at a finished grade to the Devou Park side. Fencing or hedges will be required to mark the passage way to Devou Park and not be a part of adjoining homeowner's yards. A 5 ft. wide concrete sidewalk will be provided 75 ft. from the street into the property and then there will be a mulch path up to the Devou Park line. The entire agreement is contingent on the Fort Wright Board of Adjustment approving two side yard variance requests that will be heard at their July meeting.

The Lofts Development Update

Project is underway and the developer has withdrawn his request to waive the minimum fire flow requirement and agreed with Chief Schewe's recommendation to sprinkler all units. This agreement is in writing from the developer's attorney and noted in the minutes of the KCMPZC meeting.

New Monthly Check Register Report

Our financial accounting system has been upgraded to allow for a more detailed check register report; this will allow a description of items that is purchased from various vendors. Mr. Wolnitzek suggested that this information be E- Mailed to Council members and save copying. Mr. Hatter advised maybe a CD could be created for this information.

Fort Wright Signature Wear

Samples shirts due anytime with the City logo. The suggestion to have City employees pay a small amount to purchase these shirts is a good idea. Extra shirts will be purchased to give to the different City Board members.

Expanded City Administration Office Hours Effective July1, 2003

City Administration hours will be expanded on July 1, 2003 from 7:30AM-5:30PM. This will be on a trial six month period and we will monitor the number of calls and walk-ins in the extended time period. If this is successful we may consider extending hours permanently. This will be at no extra cost to the City. Mr. Wolnitzek suggested keeping track of the number of people who visit the City Building on a daily basis.

Banklick Creek Cleanup – Saturday, June 7, 2003

The turnout of volunteers for the third try was not very good. Mr. Klein advised they may try to make this an annual event for the Kenton County Skate Park to raise money for the continued maintenance.

Litter Abatement Fees

We received about \$3000.00 for the year as Fort Wright's share of Kenton County's share of State funds for litter abatement. One of the requirements is to conduct two or three roadside cleanups.

Hazardous and Non-Hazardous Materials Cleanup Reimbursement Fees

Bills are sent to companies that are involved in accidents on the interstate for hazardous materials spills that we respond to by Kenton County DES. The City would like to research billing companies that are involved in accidents that Fort Wright responds to for non-hazardous accidents also. This information would be researched by Mr. Summe and an ordinance or resolution will be drafted. Motion by Mr. Hiltz, second by Mr. Hatter to authorize and implement the hazardous and non-hazardous fee schedule. Roll call vote taken, Nienaber, Wolnitzek and Robke voting in favor, no one opposed. Motion passed.

Zoning and Property Maintenance Code Violation Report

Enclosed in tonight's packet is a draft of a monthly Zoning and Property Maintenance Code Violation report. This will show letters sent with types of violations that exist and expanding report to show when owners are in compliance and a final letter sent with a copy to the property file. First time violators will be sent a courtesy notice if the violation is not serious.

Parking of Large Vehicles on Residential Streets

Complaints have been received regarding large trucks and commercial vehicles parked in residential areas. On complaints received residents advise that these vehicles are parked in front of neighbor's homes for days at a time when they could be in driveways. Mayor Weaver advised we may need to update our City parking regulations and ordinance and to be reviewed by Council. Discussion followed.

Mayor Weaver advised we will monitor the complaints and enforce the regulations that are in effect at this time and review.

Council Committee Reports

Legal Matters

Mr. Summe reported Ms. Classic Car Wash attorneys have requested a Bill of Particulars and all paper work has been submitted to the court.

Department Reports

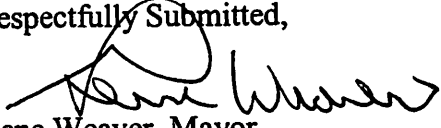
Fire/EMS Chief Schewe thanked Fischer Development for donating the Meyer Farm house for training purposes for our Fire Department, this was a very good training opportunity for all members.

Chief Kreinest reported the monthly report included in tonight's packet. There have been a couple more robberies in the area. Two stolen vehicles recovered and arrests were made for vehicle thefts.

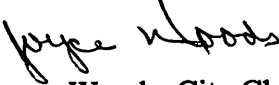
Mr. Hiltz wanted to thank Mr. Klein for all the work he has done on the Battery Hooper.

Motion by Mr. Hatter, second by Mr. Hiltz to adjourn the meeting. All members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,


Gene Weaver, Mayor

Attest:


Joyce Woods, City Clerk