

CITY OF FORT WRIGHT, KENTUCKY COUNCIL MEETING

JULY 5, 2017 – 6:00PM

Mayor Hatter opened the meeting with a Pledge of Allegiance and a moment of silence. The first order of business was to swear in our newest member of council, Margie Witt. Mayor Hatter did the honors and Ms. Witt took office.

The following members answered roll call, Mr. Bernie Wessels, Mr. Mike Hoerlein, Ms. Margie Witt, Mr. Dave Abeln and Mr. Adam Feinauer. Also present for the meeting were City Administrator Ed Butler, City Attorney Todd McMurtry, Fire/EMS Chief Steve Schewe, Police Chief Dan Kreinest, Public Works Director Tim Maloney and City Clerk Joyce Woods. Mr. Scott Wall was unavailable for this meeting.

Municipal Road Aid Public Hearing

Motion by Mr. Abeln, second by Mr. Hoerlein to open the Municipal Road Aid Public Hearing. Roll call vote taken, Abeln, Hoerlein, Wessels, Witt and Feinauer voting in favor, no one opposed. Motion passed.

Mr. Butler advised that we are required to have a public hearing to get input regarding the funds received from the state. We have agreed to accept these funds of approximately \$113,000.00. These funds will be used for resurfacing of some of our city streets. As there are no comments regarding these funds, we will close the public hearing.

Motion by Mr. Abeln, second by Mr. Wessels, to close the hearing. Roll call vote taken, Abeln, Wessels, Witt, Hoerlein and Feinauer voting in favor, no one opposed. Motion passed.

Citizen Comments

Mr. Jason Werms, a resident of Pickett Drive, addressed Council regarding a special session in August called by Governor Bevin regarding pension and changing the tax plan for the State of Kentucky. This would be going from an income based tax to a sales tax base. He was inquiring if the City of Fort Wright or the Kentucky League of Cities has an opinion on this change. Mayor Hatter advised that the City has no formal opinion or even discussed this in the past and as far as the KLC opinion, Mr. Butler stated that he has seen no official opinion from them.

Approval of Council Minutes

Motion by Mr. Feinauer. Second by Mr. Abeln to approve the minutes of the 06/05/17 Special Council meeting. Roll call vote taken, Feinauer, Abeln, Wessels, and Hoerlein voting in favor, Witt abstained, no one opposed. Motion passed.

Motion by Mr. Wessels, second by Mr. Hoerlein to approve the minutes of the 06/07/17 Council meeting. Roll call vote taken, Wessels, Hoerlein and Feinauer voting in favor, Witt and Abeln abstained, no one opposed. Motion passed.

Motion by Mr. Hoerlein, second by Mr. Abeln to approve the minutes of the 06/21/17 Caucus meeting. Roll call vote taken, Hoerlein, Abeln and Feinauer voting in favor, Wessels and Witt abstained, no one opposed. Motion passed.

New Business

Mayor Hatter stated that we have added several items and would like to amend the agenda to change item #9 to Resolution 8-17 Declaring Surplus Property and item #10 Toshiba Copier Contract, Item #11 would be the Proclamation in honor of Mr. Joe Averdick. Motion by Mr. Feinauer, second by Mr. Wessels to amend the agenda. Roll call vote taken, Feinauer, Wessels, Abeln, Witt and Hoerlein voting in favor, no one opposed. Motion passed.

Executive Order 05-17 Establishing employee wage increases for FY 17-18

Proposed wage increases are outlined in the packet with the amount of 2% budgeted. Motion by Mr. Hoerlein, second by Mr. Feinauer to approve. Roll call vote taken, Hoerlein, Feinauer, Wessels, Witt and Abeln voting in favor, no one opposed. Motion passed.

Resolution 07-17 In recognizing Senator Chris McDaniel for his efforts to resolve the funding crisis with public sector pensions in Kentucky

Mayor Hatter explained that Senator McDaniel has made this a priority item and has tried to help the cities with this problem. KLC has recognized his efforts and we also would like it on the record that we also have appreciated his efforts. Mr. McMurtry read this Resolution. Motion by Mr. Wessels, second by Mr. Abeln to approve. Roll call vote taken, Wessels, Abeln, Witt, Feinauer and Hoerlein voting in favor, no one opposed. Motion passed.

Discussion and possible action regarding contract renewal with Paul Maddox and Associates for auditing services

Mr. Butler advised that he was contacted by Mr. Paul Maddox regarding our 2016-2017 Fiscal Year Audit. The fee for this year is \$10,250.00 and is less than what we were previously paying. Mr. Butler recommended that we use Maddox and Associates again this year. Motion by Mr. Wessels, second by Mr. Hoerlein to approve. Roll call vote taken, Wessels, Hoerlein, Witt, Feinauer and Abeln voting in favor, no one opposed. Motion passed.

Discussion and possible action regarding an RFP for a Digital Sign at the City Building

This item has been discussed as part of the budget process for this year. Mr. Butler recommended that we send out the proposal and decide if we would want to proceed with this purchase. The cost for this will be over \$20,000.00, so bids are required. Mayor Hatter stated that he is hoping we can tie this in with other digital sources. Motion by Feinauer, second by Mr. Hoerlein to approve.

Mr. Hoerlein suggested that we might want to explore purchasing a second sign for the Lookout Heights section of the City and if we could get a price break or quantity discount for this purchase. Discussion Followed.

Mr. Wessels made a motion to amend option on the RFP for a bid on a second sign, location to be determined at a later date and that the city provide electric service to the additional sign. Motion seconded by Mr. Hoerlein to approve. Roll call vote taken, Wessels, Hoerlein, Witt, Feinauer and Abeln voting in favor, no one opposed. Motion passed.

Motion by Mr. Feinauer, second by Mr. Wessels to release the RFP for digital signage. Roll call vote taken, Feinauer, Wessels, Witt, Abeln and Hoerlein voting in favor. No one opposed. Motion passed.

Discussion and possible action regarding an RFP for a Sidewalk Inventory and Repair Project

Mr. Butler would like to send out the RFP for a sidewalk inventory and trip abatement program. We would post a press release on the website notifying residents of the project.

Motion by Mr. Hoerlein, second by Mr. Feinauer to approve the RFP. Roll call vote taken. Hoerlein, Feinauer, Wessels, Witt and Abeln voting in favor, no one opposed. Motion passed.

Discussion and possible action regarding an agreement for Credit Card processing services with Omega Processing

Mr. Butler advised that he has researched and spoke to vendors that offer these services. We could use this collection procedure for taxes, citations, fingerprinting fees etc. There is information on Omega Processing Systems included in the packet. The company is located in Fort Thomas and is associated with GovTeller for merchant processing services in the government sector. This would allow payment to be made online or in person. Transaction fee would be included in the payment by the payee. There is a \$100.00 setup fee and a \$30.00 maximum per month.

Motion by Mr. Wessels, second by Mr. Feinauer to approve. Roll call vote taken, Wessels, Feinauer, Witt, Abeln and Hoerlein voting in favor, no one opposed. Motion passed.

Discussion and possible action regarding an agreement with Systems Insight to develop and host a redesigned website for the City

Mr. Butler recommends Systems Insight to update, refresh and make the website user friendly and attractive. The company will provide development and hosting, and is a very reputable company located

in Covington. We need to move forward and have a contract in place. Motion by Mr. Hoerlein, second by Mr. Feinauer to approve. Roll call vote taken, Hoerlein, Feinauer, Wessels, Witt and Abeln voting in favor, no one opposed. Motion passed.

Discussion and possible action regarding the One Stop Shop Agreement with PDS

Mr. Butler would like to have approval from Council to sign the agreement for continuing service from PDS for permits and zoning provided by them, and that charges will be incurred by the City for Board of Adjustment meetings and Code Enforcement. Motion by Mr. Wessels, second by Mr. Feinauer to approve. Roll call vote taken, Wessels, Feinauer, Witt, Hoerlein and Abeln voting in favor, no one opposed. Motion passed.

Resolution 08-17 – Declaring Surplus Property

A list of items was included in the packet. Motion by Mr. Abeln, second by Ms. Witt to approve. Roll call vote taken, Abeln, Witt, Wessels, Hoerlein and Feinauer voting in favor, no one opposed. Motion passed.

Toshiba Copier Contract

This will cover a color copier for the Administration Department and a black and white copier for the Police Department. Motion by Mr. Feinauer, second by Mr. Wessels to approve. Roll call vote taken, Feinauer, Wessels, Hoerlein, Witt and Abeln voting in favor, no one opposed. Motion passed.

Proclamation for Joe Averdick

Mayor Hatter read the Proclamation and stated that Mr. Averdick brought integrity and common sense to Council and will be missed very much. He gave him gifts from the City for his years of service.

Issues List

Mayor Hatter explained the list to new Council Member Margie Witt and have been working on quite a few in the last few months.

Citizen Comments Received

Mayor Hatter read the recent notes received in the past month from residents and visitors to our City.

Administrator Report

Mr. Butler reported that Mr. Chris Goddard will attend the caucus meeting regarding the Hope Box Derby on September 9, 2017.

A walk-thru was done with Cincinnati Bell technicians regarding the upgrade of the phone system.

Department Reports

Chief Kreinest reported that the Police department has been staying very busy.

This will be the Chief's last televised meeting before his retirement on July 31st.

Fire/EMS Chief Schewe reported that there have been two major accidents on I-75 recently where traffic had to be either shut down or only one lane of traffic open. Thanks to the other agencies that helped keep traffic flowing.

Congratulations to part-time Fire Department employee, Justin Brinkman on the birth of his daughter.

Public Works Director Tim Maloney reported there is a water main replacement on Lorup Avenue (Kentucky Drive to Highland Pike). The Water District is working with the City before the 2017 Street Program starts.

City Clerk Joyce Woods reported that we have had a few delinquent tax bills paid recently.

Motion by Mr. Wessels, second by Mr. Abeln to adjourn the meeting. Roll call vote taken, Wessels, Abeln, Hoerlein, Witt and Feinauer. Motion passed.

Respectfully Submitted,


Dave Hatter, Mayor

ATTEST:


Joyce Woods, City Clerk