

## CITY OF FORT WRIGHT, KENTUCKY MEETING MINUTES

07/11/01

Mayor Weaver opened the Council meeting with the Pledge of Allegiance and silent prayer. The following members answered roll call, Mr. Adam Feinauer, Mr. Dave Hatter, Mr. Don Martin, and Mr. Jeff Wolnitzek. Also present were City Administrator Larry Klein, City Attorney Pete Summe, Chief Daniel Kreinest, Public Works Director Tim Maloney and Assistant City Clerk Jennifer Finan. Mr. Paul Hiltz and Mr. Jim Robke were unavailable for this meeting.

No Citizen Comments at this time.

Mr. Dan Tobergte from Tri-Ed was present to request that the City revise its letter of support to the State in regards to the Fidelity Road Project. A conditional letter of support was previously sent by the City regarding Alternate #3-A (KY 1072 to Howard Litzler Road), that outlined road and signalization improvements that needed to be done before any new road was constructed. Mr. Tobergte requested that the City change its support to Alternate #2 (direct access from Fidelity to KY 17) with a new letter of support, and he requested that if possible this letter be sent by Monday. Mr. Wolnitzek requested that Item #8 relating to an extra lane between the City building and I-75, be removed from the new letter of conditional support. Mr. Feinauer requested that crosswalks be added to any signalization points along Highland Pike and Kyles Lane.

Motion by Mr. Wolnitzek to send the new letter of support for Alternate #2 after deleting Item #8, and adding a request for crosswalks at signalization points on Highland Pike Kyles Lane, second by Mr. Hatter. Roll call vote taken, Feinauer voting in favor, Martin opposed. Motion passed.

Roger Schroder arrived; Mayor Weaver addressed him in regards to Citizen comments, no comments at this time.

Motion by Mr. Martin, second by Mr. Feinauer to approve the minutes of the 06/13/01 Council meeting. Roll call vote taken, Hatter voting in favor, Wolnitzek sustained, no one opposed. Motion passed.

First Reading of Ordinance 7-01 – Appointing Edward Burk as Emergency Management Director. This is a first reading, which Mr. Summe read. Motion by Mr. Martin, second by Mr. Hatter to approve. Roll call vote taken, Feinauer and Wolnitzek voting in favor, no one opposed. Motion passed.

Motion by Mr. Wolnitzek, second by Mr. Martin to allow the Mayor renew the Kenton Vale Fire/EMS Agreement, with the stipulation that the agreement would coincide with the fiscal year and end June 30, 2005. Roll call vote taken, Hatter and Feinauer voting in favor, no one opposed. Motion passed.

There were questions and concerns about the electricity outage from the recent storm. Chief Kreinest advised that CINergy prioritized their work based upon emergency situations.

Chief Kreinest reported that Officer Amy Schworer was on limited duty previously, but has received a medical release to return to work. She will be wearing suspenders to alleviate pressure on her back. Amy also lost her grandfather who lived in Florida last week.

Chief Kreinest advised that the Kenton County Police Chiefs would be conducting a Citizens Police Academy. Each city would have 3 slots for citizens. The class will be conducted in the evenings for 10 weeks; candidates should be selected by July 31<sup>st</sup>. Need to publicize to get people interested, it is good for them and the Police Department. Publicize on the website, message board, and in the papers. The class may be offered twice a year. It was suggested to choose eligible candidates randomly. First perform a background check on those interested, and then randomly select names from a hat.

Chief Kreinest also reported that Kenton County Police Chiefs would like to purchase a Colposcope to be placed in the emergency room at St. Elizabeth South. The colposcope is used to collect medical information and evidence from rape victims. Chief Kreinest is seeking support and approval from Council for Fort Wright to assist in funding the purchase of the equipment (\$1,000 per city). This equipment can help make a case based on evidence; it can also prove innocence of those who are not guilty of rape. Questions were raised over Covington donating for the unit at North, and why the hospital wasn't purchasing the equipment; they are the ones who will be billing the insurance companies for the use of the equipment. The equipment is large and not portable, the victim needs to be taken to the equipment. Several other questions and concerns were raised. Chief Kreinest will get some answers and report back on the findings.

Chief Kreinest reported that the County had some serious computer problems the previous week and therefore the monthly report figures were not yet available. He will get the figures out by the next meeting.

A question was raised about the KLC packet in regards to upcoming sessions. Mr. Klein explained that this identified items that were anticipated as coming up in General Assembly. No actions will be taken on them at this time.

Motion by Mr. Hatter, second by Mr. Martin to adjourn to executive session per KRS61.810 (c) and (f). All members voting in favor, no one opposed. Motion passed.

Motion by Mr. Hatter, second by Mr. Wolnitzek to close executive session and reconvene Council meeting, all members voting in favor, no one opposed. Motion passed.

Fire/EMS Chief Marc Muench's resignation is effective August 1, 2001. Chief Muench has made great changes and has benefited the citizens. He has gained a great deal of respect from the volunteers. Chief Muench will be back to a council meeting before he leaves.

Thanks to those volunteers who have come forward to help fill gaps in coverage in the part-time schedule. Darin Ditommaso, Shannon Stewart, Jane Gabbard, and Jennifer Finan have all stepped forward to volunteer time to fill these times. The helping hand is appreciated and is a great example of leadership.

Mr. Martin states that the City and residents need to have more appreciation for the volunteers, especially with the tax dollars being saved with having a mostly volunteer department.

### Council Committee Reports

#### Computer committee

Mr. Hatter reported that Fire Department computer specifications are being reviewed and those computers would be purchased in the future. The website and content are being developed and updated.

#### Anniversary Committee

Mr. Hatter reported that the committee is meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Monday through July then they will meet every Monday in August. There will be games, exhibits, food, the regular Safety Fair items, the Newport Rag-Time Band and other bands throughout the day. It's a time to celebrate the City's 60<sup>th</sup> Anniversary and for family oriented fun. The projected cost to the City will be \$2,000 - \$3,000 for the entire event.

#### Veteran's Memorial Committee

Mr. Don Martin advised that people were continuing to call in names of veterans. He has seen people at the memorial in the evenings.

Assistant City Clerk Jennifer Finan reported for City Clerk Joyce Woods who is on vacation. There are only 3 outstanding tax bills for the year 2000, 2 outstanding for previous years, and 1 lien outstanding.

Mr. Maloney reported that street repairs on Mount Vernon, Vidot and Farrell Drive are in progress. They are also painting the South Hills Civic Club. The storm on Sunday only caused minor damage to the Civic Club, a limb fell onto the new addition. Blacktopping for this year's street project will begin mid-month and will take approximately 5 weeks.

Mr. Hatter inquired about work being done at Rivard Drive. Mr. Maloney advised that these were temporary water lines for a Water District project. The project shouldn't take long, but they had some equipment break down, they will be back to the job soon.

Mr. Hatter inquired about the big limbs on Park Road and other roads in the right-of-way, who is responsible for clearing them. Mr. Maloney advised that the adjacent property owner is responsible.

Mr. & Mrs. Weiskittel from St. Anthony arrived to inquire about when their street is scheduled for improvements. The street has some bumps and dips in it. Tim Maloney advised them that they were on the list for improvements for the year 2003-2004. Mrs. Weiskittel also inquired about signalization in the area. Mr. Brueggemann told her that they were looking to tie St. Anthony in to Henry Clay Court and trying to get signalization somewhere in that subdivision to Kyles Lane.

(A short break was taken at this time)

Mayor Weaver advised that he received a mailing from Kenton County Fiscal Court for a Motor Vehicle Maintenance Agreement with them. This is a basic contract which has a compensation rate of \$45.50 per hour spelled out. City Attorney Pete Summe reviewed the contract and advised that it gives an hourly cost for work and rounded off. The letter also explained how they would bill for services. Chief Dan Kreinest advised that the Fiscal Court had raised the hourly rate. Mayor Weaver advised that the increase was due to previous money losses.

#### Administrator Report

Phase I of Amsterdam Road Project has been bid out by Kenton County Fiscal Court and bids are due by July 16, 2001. Recommendation would be made after that, and then the project would be a go. The projects at Garvey and Amsterdam are the only two projects scheduled by the County this year in the incorporated areas.

ISTEA – County is a co-sponsor of the project. Jeff Wolnitzek asked about sending a complimentary letter to the County to express appreciation for the Amsterdam Road and sidewalk projects.

2000 Census Update – Working on getting the Block-by-Block data, will keep everyone updated. Changes that we request may not actually be reflected until 2005. Mr. Wolnitzek suggested doing a count now; let the people know that we do not care about anything else, just a number count.

Health Insurance – Choice Care Primary Access 3 was selected. Employees have the option to elect Primary Access 1, a richer plan. After medical underwriting, health Insurance premiums are \$250 a month lower than projected, but it is still a 19% increase. Employees who opted for the Access 1 plan are paying the difference from pre-tax dollars, through a Section 125 plan offered through Choice Care. Larry is also looking into a full-blown Section 125 plan for all employees.

Fiscal Year 2000/2001 Audit – Linda Chapman will be in for the audit during the week of August 6<sup>th</sup>. Financial Reporting will be updated to comply with GASB 34 (Governmental Accounting Standards Board) regulations that need to be in place by FYE 2003/2004. The new reporting breaks down assets, long-term debts, liabilities, and long-term debts. These items will be classified and depreciated to give the “True value” of assets.

ISTEA funded sidewalk from Werner to Reeves Drive. The Second project is funded by a grant from the State, from Reeves Drive down to the B & Z property line. Also, information on decelerator lane, that we received money from the state a couple of years ago to do. Have been waiting on sidewalk project to work on them together.

Mr. Brueggemann from CDS Associates, opinion of construction costs for the sidewalk portion between Reeves Drive and B & Z property line is going to be about \$45,000, which is \$10,000 more than state gave the City, with the help of State Representative Jon Draud. Would City like to fund remaining balance of \$10,000 through Municipal Road Aid Fund? A letter was sent to state requesting additional funding for decelerator lane. Cost is approximately \$47,000, and the City has received \$10,000, leaving the City \$37,000 - \$38,000 short. Next meeting may have response from state.

Mr. Wolnitzek inquired about going to the emergency pool for additional money needed for the difference. Mr. Martin asked how far down we can go down with sidewalk with decelerator lane. Mr. Brueggemann explained both sidewalk design and decelerator lane. Sidewalk will be 5-feet wide. Mr. Wolnitzek recommended that the sidewalk be built down as far as possible with the money available at this time. Pour sidewalk until run out of money. Council and Mayor agreed to go ahead and bid the project, and to determine additional funding after bids are received back. Walls and fill for areas of drop-offs will determine how much everything would cost. Concern expressed over people riding skateboards and bicycles on the sidewalk. Mr. Hatter suggested posting a sign.

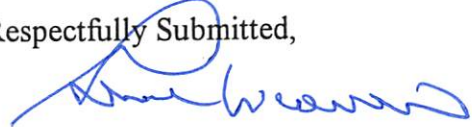
Decided to proceed on with the bid process and see how far the money will carry when the process gets to that point.

Update from Mark Brueggemann from CDS Associates on the Citywide Street Program. Color-coded map of City identifies types of reconstruction being proposed for each street. Typical examples of reconstruction provided in packet. No order of priority provided yet. A few streets were omitted, Mr. Brueggemann will have them evaluated and added. Includes streets, sidewalks, curbs, catch basins and storm sewers in the study, either improve current or add where they do not currently exist. Time period for the program will be over a 20-year period. Sidewalks are standard 4-feet wide, this allows side-by-side walking. Give staff a chance to look at and evaluate, give a good hard review, then return the data in report form to Council. Then set up public hearing to show what they propose to do. Mayor Weaver would like to go around to different areas of the community to explain the program and give everyone an opportunity for their input. Mr. Wolnitzek would like to see a breakdown of costs for street, sidewalk, and storm water control, in case we have a chance to get a grant (i.e. sidewalk grant). Add public connector sidewalks to the list of areas being reviewed and evaluated for the Program. Council should review the information and let Tim and Larry know of any concerns or questions. Color will be added for presentation charts when it is ready to be presented to the public. Tim Maloney requested a schedule for projects, up to 10 years.

Review preliminary information, Council will give input, CDS will finalize information, put into a report and present it back to council, then have a Public Hearing.


Motion by Mr. Martin, second by Mr. Feinauer to adjourn the meeting, all members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,



Gene Weaver, Mayor

Attest:

  
Jennifer Finan, Assistant City Clerk