



**City of Fort Wright Council Caucus Meeting
Wednesday, October 17, 2018, 6:00 p.m.**

CALL TO ORDER

Mayor Hatter opened the caucus meeting at 6:16 PM following the conclusion of the Special Council Meeting.

The following members were present: Mr. Dave Abeln, Mr. Adam Feinauer, Mr. Mike Hoerlein, Mr. Scott Wall, Mr. Bernie Wessels, and Ms. Margie Witt.

Also present for the meeting were: City Administrative Officer Jill Bailey, City Attorney Todd McMurtry, Police Sergeant Jonathan Colwell, Fire/EMS Chief Steve Schewe, Public Works Director Jeff Bethell, and City Clerk Susan Ellis.

CITIZEN COMMENTS

Pastor Patrick Winkler of Lighthouse Worship Center address the Council regarding the need of a temporary facility until their permanent building is completed. He asked for consideration regarding the use of the unoccupied space by Jett's Pizza on Valley Plaza Parkway. He said that he was available to answer any questions.

Mr. McMurtry asked about the impact of parking. Pastor Winkler responded that there would be 50-70 people on Sunday morning. There would be approximately 20 cars on Sunday evenings from 8-10 PM and approximately 8-10 cars on Wednesday evenings from 8-10 PM. Mayor Hatter commented that he had forwarded information from his conversations. Mr. McMurtry asked if this need would extend beyond 1 year as this is a non-permitted use in this space. Pastor Winkler responded that he was confident in this timeline and that would be for a limited time. They do not want to stay in temporary space and are anxious to get to permanent space. Chief Schewe asked if anyone would be living there. Pastor Winkler responded no. There would be a small sanctuary, space for children's church, and two bathrooms. Mr. McMurtry stated that he would handle this and would direct any questions of their attorney.

ITEMS FOR DISCUSSION

Banklick Creek Property Donation – Ratterman

The representative for the Ratterman family was unable to attend this meeting. This topic will need to be rescheduled.

Comprehensive Plan Land Use Update – PDS Staff

Mr. Chris Schneider and Ms. Emi Randall of PDS were present for the discussion. Part of the 2030 comprehensive plan, they have been looking at the recommended use maps for every jurisdiction. This is not part of Z21, but a long-term vision regarding land use. There were four areas in Fort Wright needing further discussion in order to move forward. Mr. Schneider explained that this was not about current use, but for long term vision. It does not change any zones but sets up zoning for the future.

Mr. Schneider presented the map and discussion of the four areas in question followed. Council members agreed on the new definitions for each area. Mr. Schneider will make the map revisions and present the changes at an open house at a future date with eight other cities.

Reeves Road Repair Update

Mr. Bethell informed council members that this road was paved last year by Len Riegler Blacktop. The pavement is sliding in four different areas. He has met with the City Engineer and Mike Riegler. As part of the warranty, Riegler can mill and patch these areas at no additional cost. Riegler can also repair those areas but the City would need to pay for materials. Water is getting in between the soft base and water getting in between. Mr. Bethell has discussed this with Mr. Marty Hellman of CT Consultants who believes the patches will hold up. Either way there is no guarantee. The sub base not in the best shape. Mr. Bethell, Mr. Wessels, Mr. Hellman, and City Engineer Mark Brueggemann will meet to discuss engineering solutions before spending any money. Ms. Bailey proposed the possibility of adding this to 5-year street plan to pursue a likelihood of a permanent fix.

Constant Contact Email Collection Mailer

Ms. Bailey proposed a mailing to all residents to promote the City's Constant Contact email list. It was not possible to import the mailing list from the old website. Currently there are 200 residents signed up, but the list is not growing. The cost of the mailing would be \$2000. Ms. Ellis suggested adding the email sign-up on the tax bills that are already scheduled to be mailed.

The consensus of council members was to try the tax bill option rather than spending money. It was also determined to add an email field to the vacation forms.

Ongoing "Issues" List Review

Ms. Bailey suggested adding a description column to the Issues List for clarity as it seems the list never gets resolved. It was determined that many of the items were committee issues and would need to be discussed at a later time.

Homestead Exemption Refund for Previous Tax Years: Mayor Hatter stated that he does not recall this coming up before. He questioned the county's policy or if there was a law requiring it. Council will review this, but no action is to be taken until further notice. Ms. Ellis will call the county for more information.

Acceptance of Post Marked Tax Bills: There was discussion regarding no longer accepting post marks on tax payments. It was determined to track this this year and then revisit later.

ADJOURNMENT OF COUNCIL MEETING

Motion by Mr. Abeln, second by Mr. Wall to adjourn the regular meeting to Executive Session pursuant to KRS.61.810, Paragraph (C), Discussions of proposed or pending litigation. Roll call vote taken, Mr. Abeln, Mr. Feinauer, Mr. Hoerlein, Mr. Wall, Mr. Wessels, and Ms. Witt voting in favor; no one opposed. Motion passed.

The caucus meeting was adjourned at 8:05 PM

Respectfully Submitted,

Dave Hatter, Mayor

Attest:



Susan Ellis, City Clerk