

CITY OF FORT WRIGHT, KENTUCKY CAUCUS MEETING

OCTOBER 18, 2017 – 6:00PM

Councilmember Mike Hoerlein opened the meeting with The Pledge of Allegiance and a moment of silence. The following members answered roll call, Mr. Scott Wall, Mr. Bernie Wessels, Mr. Adam Feinauer, Mr. Dave Abeln, and Mr. Mike Hoerlein. Also present for the meeting were City Administrator Ed Butler, City Attorney Todd McMurtry, Fire/EMS Chief Steve Schewe, Police Chief Marc Schworer and City Clerk Joyce Woods. Ms. Witt joined the meeting at 6:40PM.

Mayor Hatter could not be present, but was on his cell phone for the meeting.

Discussion regarding the revised Job Description for the position of Public Works Director

City Administrator Ed Butler stated that there was a Human Resource meeting recently and suggestions were made to update the Public Works Directors job description, since we will be hiring a new director. Some of the changes suggested were to include regular routine inspections throughout the city. To be pro-active on items that need to be taken care of. Discussion followed.

It was decided to update the job description and approve at the next council meeting. Also, tentatively schedule an interview with Jeff Bethell after the meeting, he is a current employee of the public works department who is interested in the position.

Discussion regarding the City Clerk position

City Administrator Ed Butler has discussed with the Mayor that part-time Assistant City Clerk Susan Ellis would be a good candidate for City Clerk when current City Clerk Joyce Woods retires on January 1, 2018. Susan has worked in the office over a year and was our Peachtree financial representative for years before. She understands the financial aspect of the City and would be a good fit. Review Job Description for this position and bring her in for Council to get acquainted with her.

Discussion regarding TIF Districts

The City needs to follow the rules of the TIF Districts according to the agreements in place. We have two TIF Districts in the City, Madison Pike and Dixie Highway/Kyles Lane TIF Districts. The Dixie Highway/Kyles Lane agreement has specific by laws to follow. Discussion followed regarding sprucing up broken concrete on Madison Pike and surrounding areas. It was decided to take this item to Economic Development Committee for discussion.

Discussion regarding the Fort Wright Business Association

Mr. Butler advised that there have been two meetings, with the next one scheduled for November 9<sup>th</sup>. There have been positive comments so far and are moving forward.

#### Discussion regarding dangerous trees on public property.

This item is on the agenda for discussion, after the tragedy at Lookout Heights Civic Club recently concerning dead trees in Fort Wright. We need to take inventory of dead or dying trees to make sure we don't have another incident in the city. We need to address problems in resident's yards through the Nuisance Ordinance. Mr. McMurtry suggested, to protect the city from liability, we need a plan and to create a new Ordinance. The Tree Board can be eliminated or repeal the old Ordinance.

#### Road Plan Proposal

We have been informed by Sanitation District No. 1, that there is no sewer work needed on Edna Lane before the City starts on the 2018 Street Program. This will free up funds and CT Consultants recommends that we add Stony Point and High Point to the 2018 Street Program. Mayor Hatter suggested that we look at more traveled roads, for example, Redwood, Morris, Howard and Glazier Roads. Mr. Butler suggested that we have City Engineer Mark Brueggemann look at these roads and come back to us with a recommendation.

Motion by Mr. Hoerlein, second by Mr. Wall to adjourn to Executive Session pursuant to KRS 61.840, paragraph (c). Roll call vote taken, Hoerlein, Wall, Wessels, Feinauer, Abeln and Witt voting in favor, no one opposed. Motion passed.

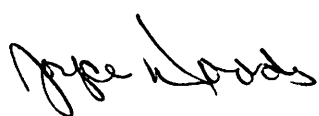
Motion by Mr. Feinauer, second by Mr. Wall to adjourn Executive Session and return to the caucus meeting. All members voting in favor, no one opposed. Motion passed.

Motion by Mr. Feinauer, second by Mr. Wall to adjourn the caucus meeting. All members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,

  
Dave Hatter, Mayor

Attest:

  
Joyce Woods, City Clerk