



**City of Fort Wright Council Meeting  
Wednesday, November 7, 2018, 6:00 p.m.**

**CALL TO ORDER**

The meeting was called to order at 6:00 PM by Mayor Hatter. Mayor Hatter led the Pledge of Allegiance followed by a moment of silence. City Clerk Susan Ellis called the roll.

Councilman Abeln	Absent
Councilman Feinauer	Here
Councilman Hoerlein	Here
Councilman Wall	Here
Councilman Wessels	Here
Councilwoman Witt	Here

Also present for the meeting were:

City Administrative Officer Jill Bailey  
City Attorney Todd McMurtry  
Police Chief Marc Schworer  
Fire/EMS Chief Steve Schewe  
Public Works Director Jeff Bethell  
City Clerk Susan Ellis.

**CITIZEN COMMENTS/GUESTS**

**Mr. John Houlihan of 4 Glazier Road:** Mr. Houlihan spoke to the Council regarding the parking ordinance as he has had ongoing issues with others parking with his driveway. He provided photos of the driveway before he improved it. He stated that he has called the police out but has received inconsistent information as to whether the parked cars were considered to be blocking his driveway. He asked for clarification of the ordinance. Discussion followed with Mayor Hatter stating that because the tight parking situation in that area, if Mr. Houlihan can get in and out of his driveway, vehicles extending into the apron of his driveway are not

considered to be blocking the driveway. Mr. Houlihan continued to ask for a clear definition and asked if council would review the ordinance and definitions. It was agreed that the Community Improvement Committee would review this issue and make a determination.

**Officer Arnsperger – Governor’s Impaired Driving Enforcement Award:** Chief Marc Schworer recognized Officer Aaron Arnsperger for receiving the award for the most DUIs as well as his expertise in dealing with those situations. Officer Arnsperger had been in court all day and was not able to attend the Council Meeting but he had been recognized at a luncheon. Officer Arnsperger was congratulated by the Mayor and Councilmembers.

#### **APPROVAL OF COUNCIL MINUTES**

Councilman Feinauer made a motion to approve the minutes of the July 18, 2018 Municipal Road Aid Public Hearing. Councilwoman Witt made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes	
Councilman Hoerlein	Yes	
Councilman Wall	Yes	
Councilman Wessels	Yes	
Councilwoman Witt	Yes	MOTION CARRIED

Councilman Wessels made a motion to approve the minutes of the July 18, 2018 Caucus Meeting. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes	
Councilman Hoerlein	Yes	
Councilman Wall	Yes	
Councilman Wessels	Yes	
Councilwoman Witt	Yes	MOTION CARRIED

Councilman Wessels made a motion to approve the minutes of the October 3, 2018 Tax Rate Hearing. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes	
Councilman Hoerlein	Yes	
Councilman Wall	Yes	
Councilman Wessels	Yes	
Councilwoman Witt	Yes	MOTION CARRIED

Councilman Wessels made a motion to approve the minutes of the October 3, 2018 Council Meeting. Councilwoman Witt made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

Councilman Feinauer made a motion to approve the minutes of the October 17, 2018 Special Meeting. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

Councilman Feinauer made a motion to approve the minutes of the October 17, 2018 Caucus Meeting. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

## **UNFINISHED BUSINESS**

### **Second Reading of Ordinance 10-18 - Sign Regulations**

City Attorney Todd McMurtry read the Ordinance.

Councilman Wessels commented that this was a very complex document and thanked the committee for their time. He reminded everyone that if future changes were needed the ordinance could be amended. Council man Feinauer confirmed that future changes were possible.

Councilman Feinauer made a motion to approve the Ordinance. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes

Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

## **NEW BUSINESS**

### **Municipal Order 03-18 - Declaring Surplus Property & Authorizing Disposal**

City Attorney Todd McMurtry read the Ordinance.

City Administrator Jill Cain Bailey reminded everyone that the vehicle being disposed of was the wrecked police cruiser.

Councilwoman Witt made a motion to approve the Municipal Order. Councilman Hoerlein made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

### **First Reading of Ordinance 14-18 - EMS Transportation Fees**

City Attorney Todd McMurtry read the Ordinance.

Councilman Hoerlein made a motion to approve the Ordinance. Councilwoman Witt made a second.

Fire/EMS Chief Steve Schewe commented that the numbers came through MCA who does the EMS billing.

City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

## **Executive Order 13-18 – Appointing Desiree Nichols as a Police Officer for the City of Fort Wright**

City Administrator Jill Cain Bailey read the order.

Mayor Hatter asked Police Chief Marc Schworer to provide background. Chief Schworer stated that this position was filling a vacancy resulting from a retirement. Ms. Nichols was selected from 33 applicants. She has some law enforcement experience and would be attending the academy in February. She will be working on CPR, taser and other certifications before going to the academy. Mayor Hatter commented about how police officer hiring is a costly and time-consuming process and that the City needs to take an active role in making changes that would enable candidates from other states to be certified in Kentucky without having to attend the academy. Questions followed regarding the costs if a newly trained officer were to leave following the completion of training. New officers are subject to a 3-year contract with the City and are obligated to pay back 100% of academy costs if they do not fulfill their 3-year contract.

Councilman Feinauer made a motion to approve the Executive Order. Councilman Wessels made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

**MOTION CARRIED**

### **CAO REPORT**

City Administrator Jill Cain Bailey referred to her written documentation regarding the Ongoing Issue List. Councilwoman Witt asked about the 5-year plan. Ms. Bailey reported that the group has met, and that City Engineer Mark Brueggemann is preparing minutes. The updated plan will be presented at the next caucus meeting. Ms. Bailey is also waiting on a proposal for the slippage repair on Reeves.

Mayor Hatter announced the following:

- Assistant City Attorney Kyle Winslow has been appointment by the Governor to the Governor's Ethics Committee.
- Congratulations also to Mr. Winslow on the birth of his child.
- Halloween went off safely with a great job done by the Police Department.
- November 11<sup>th</sup> is the Veterans Day Observance sponsored by the Ramage Museum.
- Tax bills have gone out and residents should have received their bill. Taxes are due December 31<sup>st</sup>. Credit cards are again being accepted with a convenience fee to cover the processing cost.

- The City is rebuilding its email address list and there is a place to include an email address on the tax bill stub. Thank you to City Clerk Susan Ellis for this great idea.

## **DEPARTMENT REPORTS**

**Administration/Finance** – City Clerk Susan Ellis reported that the administration department has been swamped with tax bill payments coming in. The bills were mailed a week and a half ago and already the City has received over \$205,000 in property tax payments, \$16,000 in personal property tax payments and \$170,000 in 3<sup>rd</sup> quarter insurance premium tax payments.

**Fire/EMS Department** – Fire Chief Steve Schewe reported that last week the Fire/EMS Department experienced a failure with their newest ambulance. This is not simple repair and will be more expensive than planned. A budget amendment will be required later. Targeting February or March, the Fire/EMS Department will be offering a community CPR program that will be open to individuals.

**Police Department** – Police Chief Marc Schworer reported that the Police Department will be doing a night range next Monday beginning at 5 pm. An active shooter/crime prevention class is being held next Wednesday at 6:30 PM. There are still eight spots left. They regional honor guard will be doing the 21-gun salute at the Veterans Day Celebration. Halloween went well. The Thanksgiving luncheon is coming up as well as an active shooter class for Christ Hospital. Chief Schworer also provided detail on the totaled cruiser. While he will need to order a third car this year, the insurance money, the ability to sell the car as salvage, and what he saved buying used cameras should enable him to make that purchase without requiring a budget adjustment.

**Public Works** – Public Works Director Jeff Bethell reported that they had finished mowing and trimming the right of ways. Trash pickup had been completed by the inmates. Hot patching has been completed on West Crittenden, Rosa, and Augusta. Sidewalk repair on Henry Clay had also been completed. The 2018 Street Project is coming to a close with the last section scheduled to be poured on Monday. Driveway aprons and sidewalks on High Point will be completed next week. Edna is finished and Stony only needs crack seal to be finished. The Amsterdam project is getting wrapped up. They are supposed to be done with restoration and are waiting for the final tie in. Mr. Bethell reported that he is waiting to hear from Duke about when they will be moving the utility poles. The City has salt and is as ready as it can be for winter. Mayor Hatter commented that snow emergency information will be posted on the message board.

Mayor Hatter also commented on an email he received about one of the city signs falling apart. The decorative signs are getting old. Public Works has been trying to repair the signs, but it may be time to upgrade the signs. The Community Improvement Committee will review this issue.

**Legal Counsel** – City Attorney Todd McMurtry reported that Mr. Ron Perry is the legal counsel on the appeal. The appeal process has started and is expected to take four to five months. Briefs should take place in spring and he is hopeful that by summer or early fall there will be a decision. Mr. McMurtry reported that he will continue to follow up on the Don Martin Drive issue that was discussed in closed session. He has nothing new on the Kyles lane issue. Mr. McMurtry referred to an update he provided on October 4, 2018 stating that in July there was a motion for discretionary review and that the next court date would be the first week in December.

## **SPECIAL ANNOUNCEMENTS**

Mayor Hatter made the following announcements:

- A thank you to Public Works was received from a resident on Edna Lane.
- The November Caucus Meeting has been canceled.
- Thank you to the voters for giving him and the council members the opportunity to serve again.
- Congratulations to Councilwoman Witt for receiving the most votes.

## **COUNCIL COMMENTS**

**Councilwoman Margie Witt** – Councilwoman Witt thanked the voters for the opportunity to serve. She announced that the Garden Club voted to donate another tree to City Building and thanked them. They have selected a Tulip Poplar which is the state tree.

**Councilman Adam Feinauer** – Councilman Feinauer expressed his thanks for the vote of confidence. He recommended the Veterans Day Observance as wonderful and moving experience.

**Mayor Dave Hatter** – Mayor Hatter reminded everyone of the Memorial Day Ceremony in the spring. He announced that there are engraved pavers which commemorate the veterans of Fort Wright. There is no cost and only the veteran's information is needed so that new ones can be installed before the ceremony.

**Councilman Mike Hoerlein** – Councilman Hoerlein expressed his thanks to Public Works crew for the East Henry Clay sidewalk repairs. He also thanked Chief Schworer and Chief Schewe for their efforts on Halloween.

**Councilman Scott Wall** – Councilman Wall thanked Mayor Hatter for his kind words as well as the voters.

**Councilman Bernie Wessels** – Council Wessels thanked the citizens for their votes.

## ADJOURNMENT OF THE COUNCIL MEETING

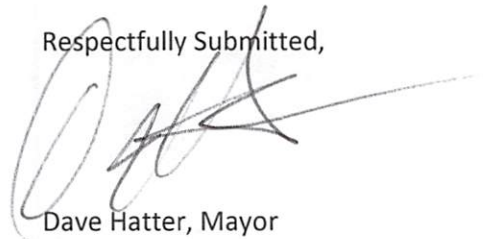
Councilman Wessels made a motion to adjourn the Council Meeting. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer	Yes
Councilman Hoerlein	Yes
Councilman Wall	Yes
Councilman Wessels	Yes
Councilwoman Witt	Yes

MOTION CARRIED

The Council Meeting was adjourned at 7:45 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dave Hatter", is written over a horizontal line.

Dave Hatter, Mayor

Attest:

A handwritten signature in blue ink, appearing to read "Susan Ellis", is written.

Susan Ellis, City Clerk