



**City of Fort Wright Council Meeting
Wednesday, December 5, 2018, 6:00 p.m.**

CALL TO ORDER

Following the adjournment of the Special Meeting, at 6:05 PM Councilman Feinauer made a motion to start the Council Meeting. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

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|---------------------|--------|
| Councilman Abeln | Absent |
| Councilman Feinauer | Yes |
| Councilman Hoerlein | Yes |
| Councilman Wall | Yes |
| Councilman Wessels | Yes |
| Councilwoman Witt | Yes |

MOTION CARRIED

Also present for the meeting were:

City Administrative Officer Jill Bailey
City Attorney Kyle Winslow
Police Chief Marc Schworer
Fire/EMS Chief Steve Schewe
Public Works Director Jeff Bethell
City Clerk Susan Ellis.

CITIZEN COMMENTS/GUESTS

Officer Desiree Nichols – Swearing In:

Due to a schedule conflict, Officer Nichols was not able to be present. Her formal swearing in will be rescheduled.

APPROVAL OF COUNCIL MINUTES

Councilman Hoerlein made a motion to approve the minutes of the November 7, 2018 Council Meeting. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

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| Councilman Feinauer | Yes |
| Councilman Hoerlein | Yes |
| Councilman Wall | Yes |
| Councilman Wessels | Yes |
| Councilwoman Witt | Yes |

MOTION CARRIED

UNFINISHED BUSINESS

Second Reading of Ordinance 14-18 - EMS Transportation Fees.

City Attorney Kyle Winslow read the Ordinance.

Mayor Hatter commented that the intent of this ordinances was to bring Fort Wright more in line with current rates. Chief Schewe added that this was a response to recommendations from Medical Claims Assistance, Inc. the medical billing company for Fort Wright EMS.

Councilman Feinauer made a motion to approve the Ordinance. Councilman Hoerlein made a second. City Clerk Susan Ellis called the roll.

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|---------------------|-----|
| Councilman Feinauer | Yes |
| Councilman Hoerlein | Yes |
| Councilman Wall | Yes |
| Councilman Wessels | Yes |
| Councilwoman Witt | Yes |

MOTION CARRIED

NEW BUSINESS

Executive Order 14-18 - Appointing Bernie Wessels to OKI Council of Governments

City Attorney Kyle Winslow read the Executive Order.

Councilman Feinauer made a motion to approve the Executive Order. Councilman Wall made a second. City Clerk Susan Ellis called the roll.

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|---------------------|-----|
| Councilman Feinauer | Yes |
| Councilman Hoerlein | Yes |
| Councilman Wall | Yes |

Councilman Wessels Yes
Councilwoman Witt Yes

MOTION CARRIED

Executive Order 15-18 - Appointing Tom Litzler to the Telecommunication Board of Northern Kentucky

City Attorney Kyle Winslow read the Executive Order.

Councilman Feinauer made a motion to approve the Executive Order. Councilwoman Witt made a second. City Clerk Susan Ellis called the roll.

Councilman Feinauer Yes
Councilman Hoerlein Yes
Councilman Wall Yes
Councilman Wessels Yes
Councilwoman Witt Yes

MOTION CARRIED

CAO REPORT

City Administrative Officer Jill Cain Bailey reported that several projects were ongoing. Last week time was devoted to working on the Audio/Visual project. Within the next month, laptops would be provided to council members and department head. Two 82-inch Televisions will be installed in the council chambers which will provide better quality presentations for meetings as well as serve for a center of operations for events or emergencies.

Ms. Bailey also reported that a bookkeeper has been hired. Ben Harrison, of Harrison CPAs will be working with the City as a contractor and came highly recommended by Von Lehman.

DEPARTMENT REPORTS

Administration/Finance - City Clerk Susan Ellis reported that in terms of counts, over one half of the Personal Property Tax Payments have been collected and over one third of the Property Tax Payments have been collected. Payments continue to come in and December is expected to be a busy month.

Fire/EMS Department - Fire Chief Steve Schewe reported that most of bugs and major problems with the ambulances have been worked out. He thanked the City of Erlanger for use of their ambulance last week. Councilman Hoerlein asked if a budget adjustment would be needed to accommodate the cost of the repairs. Chief Schewe responded that it could be done later in the year.

Legal Counsel - City Attorney Kyle Winslow reported that the Devou property owners were committed to fixing the street and referred to the information in the council packets. Ms. Witt asked if there was an update on the Kyle/Dixie issue. Mr. Winslow responded that he had not received any new information but that he would review to make sure there have not been any updates.

Public Works - Public Works Director Jeff Bethell reported that winterizing the outdoor bathrooms and sprinkler systems was completed before the ice storm hit. The department has been busy with clean up from the storm with the Museum property having taken a bit hit. The street projects have been completed. The Amsterdam pole relocation is underway. Mr. Bethell received communication yesterday and reached out to Duke who, sent over the permission request form. There is no schedule yet. Mayor Hatter asked for feedback on the preliminary draft of the updated street program from CT Consultants. Mr. Bethell responded that he needs to get together with the City engineers to review it and possibly break down the recommendations into smaller parts.

Police Department - Police Chief Marc Schworer reported that he had conducted an active shooter lecture at city building with 30 people in attendance as well as another one for Christ Hospital. Both he and Ms. Bailey have attended recent Home Owners Association meetings. He thanked Ms. Bailey and Mr. Bethell for their work on the recent employee luncheon. Chief Schworer reported that Officer Desiree Nichols started on November 18, 2018 and is doing well working on her certifications. The wrecked Dodge charger sold for \$2100. Officers Bellau and Nichols will be participating in the Cops and Kids program at Walmart. Officer Von Handorf's last day is tomorrow as he has accepted a position with Bellevue, Kentucky. The changes to the RMS system has made it difficult to pull data for reports.

Ms. Bailey commented to council that we have been working to make changes to reports to make them more concise and useful so that if there is any information they would like to see to prove her and the department heads with that feedback. Mayor Hatter expressed the need for a report dashboard and summary reports. He also promoted the use of the Police Department Speedbox which has been very helpful in collecting useful data regarding traffic patterns.

SPECIAL ANNOUNCEMENTS

Employee Recognitions/Special Thank Yous

The following recognitions and thank yous were received:

- Vicki Bigney of 1868 Mt. Vernon Drive extended appreciation and sincere thank you to the police department in general and specifically recognizing Officers Hoppenjans, Kreutzjans and Keller.
- Rainbow Daycare students sent thank you notes to Officers Millay and Griffin.

- Jim Antell of the Fort Wright Trace Home Owners Association thanked Chief Schworer for attending their meeting.
- Robert Baker thanked Officer Bellau a kind gesture.
- Lisa Meier thanked Officer Griffin for helping daughter when her vehicle stalled.

COUNCIL COMMENTS

Councilwoman Margie Witt – Ms. Witt wished everyone a Merry Christmas.

Councilman Adam Feinauer – Mr. Feinauer wished everyone Merry Christmas, Happy Hanukkah, and Happy New Year. He also reminded everyone that December 7th is the Pearl Harbor Anniversary and to remember our soldiers.

TBNK Representative Tom Litzler – Mr. Litzler arrived at 6:34 and addressed Council regarding the email he had received from TBNK regarding possible regulation changes for cable companies that could put services previously provided to the city and community without charge at risk. It is not known how much they would be able to charge. Each community has been asked to reply to the FCC and to legislators by December 14, 2018. Mayor Hatter offered that it would be better to create a resolution. A Special Meeting will be scheduled next week to vote on the resolution.

Councilman Mike Hoerlein – No report.

Councilman Scott Wall – Mr. Wall wished everyone a Merry Christmas.

Councilman Bernie Wessels – No report.

OTHER COMMENTS

Mayor Hatter wished a Happy Birthday to his son Wyatt who is celebrating his 20th birthday.

Tax bills are due at close of business on December 31, 2018. Credit card payments are available but have an additional convenience fee to cover the cost of the bank processing.

Residents were reminded of the internet safe shopping zone outside city building.

For those who may be traveling during the holidays, the Police Department offers vacation checks on homes in the City. There is a form on the website and in the lobby to sign up for this service.

The swearing in of council members will take place at the December 19, 2018 caucus meeting.

ADJOURNMENT OF THE COUNCIL MEETING

Councilwoman Witt made a motion to adjourn the Council Meeting. Councilman Feinauer made a second. City Clerk Susan Ellis called the roll.

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| Councilman Feinauer | Yes |
| Councilman Hoerlein | Yes |
| Councilman Wall | Yes |
| Councilman Wessels | Yes |
| Councilwoman Witt | Yes |

MOTION CARRIED

The Council Meeting was adjourned at 7:01 PM

Respectfully Submitted,


Dave Hatter, Mayor

Attest:



Susan Ellis, City Clerk