

**ORDINANCE NO. 09-2021**

**AN ORDINANCE OF THE CITY OF FORT WRIGHT, IN KENTON COUNTY, KENTUCKY, ESTABLISHING NON-ELECTED OFFICES OF THE CITY, AND A PLAN OF PERSONNEL CLASSIFICATION AND ORGANIZATION.**

**WHEREAS**, the City Council desires to fix by this ordinance the number and classification of City employees, and their salaries for each classification, as required by KRS 90.380;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WRIGHT, IN KENTON COUNTY, KENTUCKY, AS FOLLOWS:**

**SECTION I**

The number and classification of City employees, and their salaries for each classification, shall be as provided below, listed by position descriptions for all of the non-elected, paid personnel of the City of Fort Wright.

**SECTION II**

All of the non-elected, paid personnel of the City of Fort Wright, except the City Administrative Officer, shall be organized into the departments of Administrative Services, Public Works Services, Police Services, and Fire/EMS Services, as follows:

**A. Administrative Services**

Class Title	Authorized Number
City Clerk	1
Treasurer/Finance Clerk	1

**B. Public Works Services**

Class Title	Authorized Number
Public Work's Director	1
Public Works Laborer	2

**C. Police Services**

Class Title	Authorized Number
Police Chief	1
Police Captain	1
Police Sergeant	2
Police Specialist	2
Police Officer	8

#### D. Fire/EMS Services

Class Title	Authorized Number
Fire Chief	1
Fire/EMS Lieutenant	3
Fire/EMS Paramedic	3
Fire/EMS Paramedic – Part Time	15
Fire/EMS Officer	1

All on the non-elected, paid personnel of the City of Fort Wright shall be subject to the supervision, direction and control of the City Administrative Officer, who shall be directly responsible to the Mayor of the City of Fort Wright.

### SECTION III

Except for elected officials, seasonal and part-time personnel and volunteers, all personnel of the City shall be compensated only according to the following personnel and pay classification plan:

Position Description	Minimum	Maximum
City Administrative Officer	\$94,465.55	\$127,045.66
City Clerk	\$46,161.65	\$62,082.29
Treasurer/Finance Clerk	\$46,161.65	\$62,082.29
Public Works Director	\$75,641.24	\$101,729.06
Public Works Laborer	\$37,887.02	\$50,953.83
Police Chief	\$83,493.78	\$112,289.85
Police Captain	\$63,634.35	\$85,581.12
Police Sergeant	\$60,568.09	\$81,457.34
Police Specialist	\$56,243.49	\$75,641.24
Police Officer	\$50,953.83	\$68,527.23
Fire Chief	\$83,493.78	\$112,289.85
Fire/EMS Lieutenant	\$57,649.58	\$77,532.27
Fire Officer	\$56,243.49	\$75,641.24
Firefighter/Paramedic	\$50,953.83	\$68,527.23

### SECTION IV

Seasonal and Part-Time personnel shall be paid according to the following schedule of compensation:

Position Description	Minimum	Maximum
PT Fire/EMS Paramedic	\$16.67	\$20.00
PT Fire/EMS EMT-D	\$16.67	\$20.00
PT Public Works Laborer	\$15.00	\$20.00

## **SECTION V**

Pursuant to the authority of the K.R.S. 83.A.080, the following personnel classifications and position descriptions are hereby established as non-elected offices of the City of Fort Wright: City Administrative Officer, City Clerk, Public Works Director, Police Chief, Fire Chief, and Treasurer/Finance Clerk.

## **SECTION VI**

No Bond shall be required for the non-elected city offices hereby established for the City of Fort Wright, except the following which will be provided and paid by the City:

Non-Elected City Office	Bond Required
City Administrative Officer	\$25,000.00
City Clerk	\$25,000.00
Treasurer/Finance Clerk	\$25,000.00

## **Section VII**

Each non-elected officer of the City of Fort Wright shall take the Oath of Office provided in Section 228 of the Kentucky Constitution, or the following shortened version thereof, before they enter upon the execution of the duties thereof:

“I do solemnly swear (or affirm, as the case may be) that I will support the Constitution of the United States and the Constitution of this Commonwealth, and be faithful and true to the Commonwealth of Kentucky so long as I continue a citizen thereof, and I will faithfully execute to the best of my ability, the office of \_\_\_\_\_, according to law.”

## **Section VIII**

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provision thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be valid.

## **Section IX**

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

## **Section X**

This ordinance shall be effective upon its passage.

## **Section XI**

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9). This ordinance may be published by summary.

Passed by City Council on September 1<sup>st</sup>, 2021.

CITY OF FORT WRIGHT, KENTUCKY

By:   
Dave Hatter, Mayor

ATTEST:

  
Maura Russell, City Clerk

FIRST READING: August 4, 2021

SECOND READING: September 1, 2021

PUBLICATION: September 10, 2021

# ENQUIRER MEDIA

PART OF THE USA TODAY NETWORK

**Advertiser:**

CITY OF FORT WRIGHT  
409 KYLES LN  
  
COVINGTON KY 41011

**LEGAL NOTICE  
ATTACHED**

**This is not an invoice**

Account #: CIN-383530  
Total Cost of the Ad: \$80.80  
Last Run Date: 09/10/2021

# of Affidavits 1

## AFFIDAVIT OF PUBLICATION

**Newspaper:** CIN-EN Kentucky Enquirer

**State of Wisconsin**

**RE: Order # 0004902985**

I, [Signature]  
of the The Enquirer, a newspaper printed in Cincinnati, Ohio and published in Cincinnati, in said County and State, and of general circulation in said county, and as to the Kentucky Enquirer published in Ft. Mitchell, Kenton County, Kentucky, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper times, once in each issue dated as follows:

The City of Fort Wright, Kentucky, has adopted the following ordinances: Ordinance 08-2021 amending Ordinance 01-2005, codified as section 32.21 of the Fort Wright Code of Ordinances, relating to the City's committees and their meetings; Ordinance 09-2021 establishing non-elected offices of the City, and a plan of personnel classification and organization; and Ordinance 10-2021 amending Title II, Chapter 35, Section 35.11 of the City of Fort Wright Code of Ordinances relating to the police department to delete references to "pay levels". The ordinances may be viewed in full on our website at [www.fortwright.com/about/city-ordinances](http://www.fortwright.com/about/city-ordinances). This advertisement was paid for by the City of Fort Wright, Kentucky, using taxpayer dollars in the amount of \$80.80. KY, Sep10, '21 #4902985

RECEIVED

SEP 13 2021

City of Ft. Wright

09/10/2021

[Signature]  
Subscribed and sworn to before me this  
10th day of September, 2021

[Signature]  
Notary Public

5.15.23  
Commission expires

NANCY HEYRMAN  
Notary Public  
State of Wisconsin