



# FORT WRIGHT POLICE DEPARTMENT VACATION HOUSE CHECK FORM



**\*Please complete form and submit at least 48 hours prior to departure\***

Name:			
Address:			
Home Phone Number:		Cell Number:	
Destination:		Destination #:	
Start Date:		End Date:	
Papers Stopped:		Mail Stopped:	
Alarm Co:		Phone:	

Cars in Driveway:			
Make/Color:		License #:	
Make/Color:		License #:	

Local Emergency Contact:			
Name:		Name:	
Address:		Address:	
Phone:		Phone:	

Anyone else on the property:	

Lights Locations & Times:	
Additional Information:	

☐ Please add me to the City of Fort Wright email list!

Email Address:	
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Please email completed forms to [rgriffin@fortwrightky.gov](mailto:rgriffin@fortwrightky.gov)

## Disclaimer/Waiver

The vacation check does not guarantee that a burglary or other crime will not occur at the residence, and it is only intended to be a request for the officer to check the home periodically, based upon the availability of the officer. Consequently, it is recommended that you make every effort to safeguard against losses including securing high value property, proper locking devices, alarm systems, etc.